

BOARD OF EDUCATION MEETING

June 18, 2025

Chemeketa Community College
 4000 Lancaster Dr. NE
 Salem, Oregon

I.	Workshop	4:45–5:15 pm	Web Conferencing/Livestream/ Ag Complex—Building 60, Rooms 102–104
	A. EAB Navigate Overview and Analytics David Hallett, Vice President—Academic and Student Services		1
II.	Regular Session	6 pm	Web Conferencing/Livestream/ Ag Complex—Building 60, Rooms 102–104
	A. Call to Order		
	B. Pledge of Allegiance		
	C. Chemeketa Land Acknowledgment		2
	D. Roll Call		
	E. Comments from the Public		
	F. Approval of Minutes —College Board of Education Meeting of May 21, 2025 Jessica Howard, President/Chief Executive Officer		3–9
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	a. Lillian Anderson Associated Students of Chemeketa (ASC)		10
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	4. Suspension of Procurement Management Certificate of Completion David Hallett, Vice President—Academic and Student Affairs		23
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| 1. | Personnel Report
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| 2. | Budget Status Report
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer | 28–31 |
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| 4. | Chemeketa Cooperative Regional Library Service Report
David Hallett, Vice President—Academic and Student Affairs | 33–34 |
| 5. | Recognition Report
Jessica Howard, President/Chief Executive Officer | 35-36 |

J. Separate Action

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| 1. | Approval of Resolution No. 24-25-22, Declaration of Board of
Education Election Results
Alice Sprague, Vice President—Governance and Administration | [24-25-148] | 37–38 |
| 2. | Approval of Presidential Contract
Ken Hector, Chair—Board of Education | [24-25-149] | 39 |
| 3. | Approval of Resolution No. 24-25-21, Election Certification
of Bond and Authorization to Issue Bonds
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer | [24-25-150] | 40–45 |
| 4. | Approval of Resolution No. 24-25-19, Adopting the Budget,
Making Appropriations, and Levying Taxes
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer | [24-25-151] | 46–50 |

K. Action

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)

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|----|--|-------------|--------|
| 1. | Approval of Budget Transfer Requests
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer | [24-25-152] | 51-51d |
| 2. | Approval of Resolution No. 24-25-20, Authorizing
Interfund Borrowing
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer | [24-25-153] | 52–53 |
| 3. | Approval of Lay Representative for the Chemeketa Cooperative
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David Hallett, Vice President—Academic and Student Affairs | [24-25-154] | 54 |
| 4. | Approval of English Associate of Arts Transfer (AAT) Degree
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| 5. | Approval of Human Development and Family Studies (HDFS)
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David Hallett, Vice President—Academic and Student Affairs | [24-25-156] | 57–58 |

6. Approval of Biology Associate of Science Transfer (AST) Degree David Hallett, Vice President—Academic and Student Affairs	[24-25-157]	59–60
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8. Approval of College Policy—Student Services 5000 Series, #5230, Hazing Policy David Hallett, Vice President—Academic and Student Affairs	[24-25-159]	63–66
9. Approval of Contract Award for Yamhill Valley Campus (YVC) Building 2 Department of Human Services (DHS) Tenant Improvement Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	[24-25-160]	67

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M. Future Agenda Items

N. Board Operations

O. Adjournment

Chemeketa Community College prohibits unlawful discrimination based on the following:

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|--|-----------------------------------|---------------------------------|
| ● Race | ● Color | ● Religion |
| ● National Origin | ● Sex | ● Marital Status |
| ● Disability | ● Protected Veteran Status | ● Age |
| ● Gender | ● Gender Identity/ Expression | ● Sexual Orientation |
| ● Pregnancy | ● Whistleblowing | ● Genetic Information |
| ● Domestic Abuse Victim | ● Expunged Juvenile Record | ● Injured Workers |
| ● Protected Hairstyle (CROWN Act) | ● Political Affiliation or Belief | ● Tobacco Use During Work Hours |
| ● Victims of Domestic Violence (Sexual Assault, Stalking, and/or Harassment) | | |

Or any other status protected by federal, state, or local law in any area, activity, or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy and interfering with the individual's rights or privileges granted under federal, state, or local laws.

Under College policies, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through the application of its policies and other College efforts designed for that purpose.

For concerns, inquiries, or complaints regarding student disability accessibility and accommodations contact:
Section 504/ADA Coordinator for Students
Karen Alexander, Director, Student Accessibility and Testing Services
503.399.5276

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, gender-based violence, and stalking, contact the Title IX coordinator, Jon Mathis at 503-584-7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>.

All persons having questions or concerns related to Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.315.4586, 4000 Lancaster Dr. NE, Salem, OR 97305.

Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

To request this publication in an alternative format, please call 503.399.5192.

Workshop-A
June 18, 2025

EAB NAVIGATE OVERVIEW AND ANALYTICS

Prepared by

Gary West, Director—Strategic Initiatives, Systems & Planning
Ryan West, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

The workshop will focus on providing an overview of the EAB Navigate platform as well as provide statistics and analytics for how it is being used to support student success and retention district wide, with a focus on Early Alert efforts.

Land Acknowledgement
June 18, 2025

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Ken Hector, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Minutes
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APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of May 21, 2025, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes
June 18, 2025

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

May 21, 2025

I. WORKSHOP

Ken Hector, Chair, called the Work Session to order at 4:30 pm, in rooms 101-103 at the Yamhill Valley Campus (YVC), and thanked YVC for hosting the board meeting.

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Chair; Neva Hutchinson; Iton Udosenata (arrived 4:50 pm, via Zoom). Excused Absences: Birgitte Ryslinge, Diane Watson, Vice Chair.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Paul Davis, Dean, Career and Technical Education and Operations, YVC, and Russell Jones, Dean, General Education and Student Affairs, YVC, welcomed the board to campus. Three students from three different pathways shared their stories.

Board members asked questions during the presentations.

The meeting ended at 4:57 pm.

II. EXECUTIVE SESSION

Ken Hector, Chair, called the Executive Session to order at 5:05 pm in Room 105 at YVC. Executive Session was held in accordance with ORS 192.660(2)(i), evaluating the chief executive officer.

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Chair; Neva Hutchinson; Iton Udosenata (Zoom); Diane Watson, Vice Chair (arrived 5:07 pm via Zoom). Excused Absence: Birgitte Ryslinge.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer.

The meeting ended at 5:31 pm.

III. REGULAR SESSION

A. CALL TO ORDER

Ken Hector, Chair, called the board meeting to order at 6:01 pm. The meeting was held in rooms 101-103 at YVC.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Ken Hector read the land acknowledgment.

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D. ROLL CALL

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Chair; Neva Hutchinson; Iton Udosenata (Zoom); and Diane Watson, Vice Chair (Zoom). Excused Absence: Birgitte Ryslinge.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Lillian Anderson; Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA) (Zoom); Aaron King, Chemeketa Classified Association (CCA); and Angela Archer, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

<u>Commenter Name</u>	<u>Topic</u>
Trina Butler	CCA Contract
Paul Davis	Annual Barrel Tasting & 25th Anniversary Celebration

F. PUBLIC HEARING ON PROPOSED BUDGET

No comments.

G. SIGNATURE OF CHEMEKETA FACULTY ASSOCIATION COLLECTIVE BARGAINING AGREEMENT

Ken Hector, Jessica Howard, and David Hallett signed the agreement. Steve Wolfe was unable to attend in person and will sign the document next week.

H. APPROVAL OF MINUTES

Jackie Franke moved and Betsy Earls seconded a motion to approve the Board of Education and Budget Committee minutes of April 16, 2025, and Special Board meetings of April 17, 2025 and April 24, 2025.

Betsy Earls: yes; Jackie Franke: yes; Ken Hector, Chair: yes; Neva Hutchinson: yes; Iton Udosenata: yes; Diane Watson, Vice Chair: yes. Excused Absence: Birgitte Ryslinge.

The motion CARRIED.

I. REPORTS

Reports from the Associations

Lillian Anderson, Associated Students of Chemeketa (ASC), said the report stands as written, and noted that four ASC members attended the Oregon Students Lobby Day.

Steve Wolfe, Chemeketa Faculty Association (CFA), said the report stands as written and mentioned that the annual election for officers and representatives for CFA is taking place this week (there are eleven candidates for seven positions). Steve stated faculty remain supportive of classified staff as they enter mediations and continue bargaining a contract, and hope an agreement can be reached quickly with a contract that acknowledges the classified staff's work.

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Aaron King, Chemeketa Classified Association (CCA), said the report stands as written and congratulated the CFA on the successful ratification of their new contract. He thanked them for their continued support of CCA. Aaron congratulated the college on the well-orchestrated campaign in support of the Chemeketa bond measure, and stated that he hopes its passage will have a generational impact on the community and service district which the college serves. The CCA is proud to be part of that mission and remains committed to partnership and progress and showing up for students, the college, and each other with purpose and hope. CCA is proud to contribute to the college's values every day.

Angela Archer, Chemeketa Exempt Association (CEA), said the report stands as written and personally thanked the classified, faculty, and exempt staff members who took time off work to support the bond measure in various ways.

Ken Hector, on behalf of the board, thanked the faculty, classified, and exempt staff who participated with the bond. Ken also thanked the students who participated throughout the legislative session, meeting with legislators, attending hearings, and providing testimony. He noted all of this is very meaningful.

Reports from the College Board of Education

Betsy Earls attended the Higher Education Coordinating Commission hearing, Polk County Elected Officials meeting, bond presentations at the Dallas Rotary and Polk County Fairgrounds, the Chemeketa retirement celebration, and a Mid-Willamette Valley Council Of Governments (MWVCOG) Budget Committee meeting.

Jackie Franke attended a presentation with President Howard at Salem Rotary, two special Chemeketa board meetings, a bond meeting, the Brooks Open House and 60th anniversary of Chemeketa's fire program, a legislative hearing, and two East Salem Rotary events and annual fundraiser.

Neva Hutchinson attended the college's math competition, an executive session, the Brooks Open House, the Cinco de Mayo Woodburn Center celebration, and the Chemeketa retirement celebration.

Iton Udosenata attended the Chemeketa retirement celebration.

Diane Watson attended two special board meetings, the awards luncheon for scholars at EOLA, two Keizer Greeters meetings, the president's compensation discussion, a Chemeketa Foundation meeting, an executive session, the Brooks Open House, agenda review, a Salem Chamber forum, and the Chemeketa retirement celebration.

Ken Hector attended two special board meetings and four Oregon Community College Association (OCCA) legislative committee meetings. He placed bond campaign field signs throughout Chemeketa's district, met with Diane Watson, Vice Chair, and President Howard regarding president's compensation, attended the bond presentation by President Howard at the Salem City Club, joined the accreditation team kick-off breakfast, and attended a bond

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presentation with President Howard at the Stayton Chamber of Commerce, agenda review, and the quarterly OCCA board meeting.

J. INFORMATION

Annual Graduation Exercises

Ryan West, Executive Dean, Student Affairs, said commencement will be Friday, June 13, 2025 from 2:00-6:30 pm in the Building 7 gym and encouraged everyone to attend.

Regional High School Math Contest 2025

Chris Nord, Mathematics Instructor, said the report stands as written. Chris thanked Neva Hutchinson who assisted during the math relay as a scorekeeper, and thanked the board for its support.

Oregon Community College Association (OCCA) Update

Ken Hector said the report stands as written and noted the legislative session is coming to a close in June. The college and OCCA continue to watch the bills still out there.

David Hallett said the following four degrees meet the requirements set out in House Bill 2998 requiring colleges to create efficient pathways of transfer for students, and the Higher Education Coordinating Commission (HECC) adopted the major transfer maps initiative to accomplish this.

English Associate of Arts Transfer (AAT) Degree

Keith Russell, Dean, Arts, Humanities, and Communication, thanked David Hallett, Chris Kato, Executive Dean, General Education and Transfer Studies, and Mary Scamahorn, Administrative Coordinator, Academic Affairs, for their support and assistance with this project. Keith thanked the English faculty members and Sydney Darby and Daniel Couch, English program co-chairs, and Tammy Jabin, English instructor, who were instrumental and contributed a lot of work in this process. This degree helps students who identify with this area of study get excellent outcomes early on, and then seamlessly transfer to some of the college's partners around the state.

Human Development and Family Studies Associate of Arts Transfer (AAT) Degree and Associate of Science Transfer (AST) Degree and Sociology Associate of Arts Transfer (AAT) Degree and Associate of Science Transfer (AST) Degree

R. Taylor, Dean, Business, Technology, and Social Science, said these two degrees create opportunities for students, make big differences in communities and in society, open up opportunities in nonprofit, public and private sector work, and create career tracks that students are interested in. RT said this was great work on part of the faculty and recognized Carlos Lopes, Sociology Instructor, who was instrumental in this work.

Biology Associate of Science Transfer (AST) Degree

Jennifer Schramm, Biology Faculty, is a member of the Major Transfer Map Committee (MTM) for Biology and on the current Measures of Success Committee for HECC. Students are excited about this degree, which helps the students get the background science courses they need so they can transfer to a four-year school as a junior and be successful in getting their Bachelor's degree in Biology. Jennifer mentioned the upcoming Chemeketa STEM showcase on June 5th and invited everyone to attend.

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College Policy—Student Services Series 5000, Hazing Policy, #5230

Ryan West, Executive Dean, Student Affairs, said revisions were made to this policy due to federal legislation to Stop Campus Hazing Act, signed into law in December of 2024. Ryan introduced Katie Rallojay, Director of Student Conduct and Community Standards, and recognized her for her work on this policy.

I. STANDARD REPORTS

Personnel Report

Alice Sprague said the report stands as written and noted there were eight new hires – five general fund and three grant-funded positions. Alice congratulated those employees on position changes.

Budget Status Reports

Aaron provided additional details on the state's economic and revenue forecast. On the Statement of Resources and Expenditures, the tuition and fees includes the full year's worth of revenues. It came in about \$2.4 million more than projected due to enrollment being up. However, property taxes are coming in about \$2 million less. The Budget Status Report is consistent with other months but trending lower on the personnel side due to contracts that are not settled and the impending faculty pay out, which is in process. On the non-personnel side, equipment and maintenance have a negative balance, but they are part of the materials and services category so they can be covered by money in that category. On the Status of Investments, there were two maturities and one reinvestment. Interest rates continue to decline over time.

Purchasing Report

An Invitation to Bid for the YVC Building 2 Department of Human Services (DHS) project will be advertised on multiple websites in May 2025. A recommendation for contract award will be submitted to the board at its June meeting.

Capital Projects Report

Aaron Hunter said the report is similar to past reports with ongoing projects. The report may look different in the coming months and years as the college begins to add bond projects.

Recognition Report

Jessica Howard acknowledged employees in the written report.

L. SEPARATE ACTION

Approval of Budget Committee Member Selection Process for Vacancies in Zones 3, 4, 5, and 6 for 2025–2029

Ken Hector noted Budget Committee Zones 3, 4, 5, and 6 need to be advertised publicly since they expire June 30, 2025.

Betsy Earls moved and Jackie Franke seconded a motion to approve the budget committee member selection process.

Betsy Earls: yes; Jackie Franke: yes; Ken Hector, Chair: yes; Neva Hutchinson: yes; Iton Udosenata: yes; Diane Watson, Vice Chair: yes. Excused Absence: Birgitte Ryslingle.

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The motion CARRIED.

M. ACTION

Neva Hutchinson moved, and Jackie Franke seconded a motion to approve consent calendar items No. 1-8.

1. Approval of Presidential Evaluation Process [24-25-140]
2. Approval of Proposed Schedule of Board of Education Meetings for 2025–2026 [24-25-141]
3. Approval of Emergency Medical Services Certificate of Completion [24-25-142]
4. Approval of Basic Fire Prevention – Community Risk Reduction Certificate of Completion [24-25-143]
5. Approval of Intermediate Fire Prevention – Community Risk Reduction Certificate of Completion [24-25-144]
6. Approval of Fire Prevention – Community Risk Reduction Associate of Applied Science Degree (AAS) [24-25-145]
7. Approval of Apprenticeship – Construction Trade, General Apprenticeship: Limited Energy Technician Associate of Applied Science Degree (AAS) [24-25-146]
8. Approval of Apprenticeship – Construction Trade, General Apprenticeship: Ironworker Specialization Associate of Applied Science Degree (AAS) [24-25-147]

Betsy Earls: yes; Jackie Franke: yes; Ken Hector, Chair: yes; Neva Hutchinson: yes; Iton Udosenata: yes; Diane Watson, Vice Chair: yes. Excused Absence: Birgitte Ryslinge.

The motion CARRIED.

N. APPENDICES

College mission, vision, and values; campus and district maps.

O. FUTURE AGENDA ITEMS

None were heard.

P. BOARD OPERATIONS

Ken thanked everyone for their support for the bond campaign and noted President Howard will send out an email once we have confirmation that the bond has passed.

Q. ADJOURNMENT

The meeting adjourned at 7:13 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Lillian Anderson, ASC Executive Coordinator

Past events

Silver Falls Student Hike

- On Friday, May 9th, ASC took a group of students to go on a hike at Silver Falls State Park. Our aim with this event was to provide an opportunity for students to get outdoors and active in a fun and encouraging environment.

Bingo

- On Tuesday, May 13th, ASC hosted games of Bingo in the student center. Over 300 students enjoyed refreshments and won some fun prizes! Our goal with this event was to bring students together to keep the energy on campus going after midterms.

Spring Term Kickback

- On Thursday, May 29th, ASC, in partnership with College Access Program (CAP), put on the Spring Term Kickback. Despite the cold weather moving the activities indoors, over 500 students came to enjoy the celebration! With pizza, ice cream, games, and our end-of-term event raffle, it was a fun way to get the excitement up for the end of the term.

BBQ

- On Wednesday, June 4th, there was a barbecue on the New Quad organized by the Student Life department, Associated Students of Chemeketa (ASC), and CAP. It had an amazing turnout thanks to all the hard work of everyone who helped make this day possible, from serving food to volunteering for the dunk tank! Our goal was to bring the campus community together before summer and to celebrate all the hard work students and staff did over the academic year.

Kindness Carts partnership

- During Finals week, ASC in partnership with the Chemeketa Service Leaders Club, will bring around carts of snacks, drinks, and stress toys to encourage students in their studying.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

CFA STANDS UNITED WITH CCA FOR A FAIR CONTRACT

As the Classified Association begins mediation, the Faculty Association continues to stand in full support of their classified colleagues in reaching a fair agreement quickly. Classified staff deserve not only to be fairly compensated for their work but also recognized and valued by the college administration for their vital contributions to the college. Valuing them includes honoring their time by reaching a settlement on a new contract as soon as possible.

CFA MEETINGS AND ELECTIONS

The May CFA Executive Board meeting was held on Wednesday, May 14. The CFA Spring General Membership Meeting immediately followed, with approximately 45 faculty members in attendance.

The annual election for CFA Executive Board officers and representatives was held in late May. There was a total of 11 candidates running for seven open positions on the board.

Newly elected to the board are Nolan Mitchell and Alison Lutz. These are the faculty members who will be serving on the CFA Executive Board in 2025–26:

- President: Steve Wolfe (Geography instructor)
- Vice President for Part-time: Michelle Kennedy (Writing instructor)
- Vice President for Full-time: Nolan Mitchell (Math instructor)
- Secretary: LeAnna Crawford (English instructor)
- Treasurer: Leslie Maksun (Math instructor)
- Representative for Professional faculty: Colin Stapp (Tech Hub faculty)
- Representative for Regional Education and Academic Development (READ) faculty: Jessica Schrunk (YVC Biology instructor)
- Representative for Part-time faculty: Alison Lutz (Art instructor)
- Representative for Career and Technical Education (CTE) faculty: Dana Nolan (Health Information Management instructor)
- Representative for General Education and Transfer Studies (GETS) faculty: Taylor Marrow (History instructor)

Stepping down from the board are Vice President for Full-time faculty Carlos Lopez and Part-time Representative Becca Owen. The CFA would like to thank them both for their years of dedicated service to faculty, with additional thanks to Carlos for serving as a member on the last two faculty contract bargaining teams. Thanks also to Beth Hale who stepped in to serve as Professional Faculty Representative this spring term while Colin Stapp was on sabbatical.

**CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)**

Prepared by

Timothy King, External Vice-President
Trina Butler, Director of Membership
Aaron King, President

PRESIDENT'S MESSAGE

Budgets are more than financial plans—they are a reflection of our institution's values and vision. The recent passage of the CTE Bond is a testament to the community's deep trust in Chemeketa and its commitment to preparing students for the future. This investment affirms that our stakeholders believe in the College's mission and are willing to support it meaningfully.

Similarly, the successful negotiation of a strong, fair faculty contract demonstrates that Chemeketa values its educators and understands the critical role they play in student achievement. These decisions reflect a shared commitment to excellence in education.

Now, we urge the Board to take the next essential step: reinvest in the classified professionals who are the foundation of Chemeketa's daily operations. These staff members are integral to every aspect of the student experience—from enrollment and advising to technology, maintenance, and administrative support. Their contributions are not only vital to student success but also to the overall stability and effectiveness of the College.

As you finalize the 2025–26 budget, we ask that you prioritize equity and institutional integrity by ensuring that classified staff are recognized and supported. Fair compensation and investment in this workforce are not only just—they are strategic. Classified professionals are often the first and last point of contact for students, and their work directly impacts retention, satisfaction, and outcomes.

This year, as part of our accreditation cycle, Chemeketa will focus on the core value of Adaptability: We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world. Classified staff embody this value every day, adjusting to new technologies, evolving student needs, and institutional priorities with professionalism and dedication.

We respectfully ask the Board to ensure that the final budget reflects these values—by investing in the people who keep Chemeketa strong, responsive, and student-centered.

Thank you for your continued leadership and commitment to our college community.

Bargaining Update

The first mediation session between the Classified Association and the College is scheduled for June 11. The Association remains committed to achieving a fair and equitable agreement that

honors the vital contributions of classified staff and supports the broader College community. In preparation for this important step, the Classified Association's Negotiation Team has been meeting regularly to review proposals, consider member input, and develop thoughtful strategies that reflect the priorities and values of our membership. The team remains focused, collaborative, and solution-oriented as we move into mediation, and we are hopeful that this process will help both parties find common ground and reach a contract that reflects mutual respect and shared goals.

Progress Summary:

- 23 articles have been *Tentatively Agreed* (TA'd)
- 4 articles are *close to TA*
- 5 articles remain under *active negotiation*

This reflects significant progress, with over **84% of articles resolved or nearly resolved**. The Association remains focused on the top priorities identified in the member survey we conducted in April: securing meaningful improvements in **COLA** to keep up with inflation, a **reclassification process** that honors education and experience, and **differentials** that recognize the important contributions of our members.

CCA Elections

The CCA will be conducting an Election from June 10th through June 17th. The results of this vote will be formally announced during the CCA's Monthly Board Meeting on June 18th.

An update regarding the outcome and any relevant developments will also be provided at the June Board of Education Meeting, scheduled for June 18th at 6:00 PM.

Open Positions & Key Responsibilities:

(All terms run through June 30, 2027)

President – Lead meetings, represent CCA to the college, and chair negotiations.

Internal Vice President/Grievance Officer – Oversee grievances, training, and step in as President if needed.

Secretary – Record minutes, manage files, and coordinate communications.

Director of Public Relations – Craft newsletters, promotional materials, and manage social media.

Director of Training – Organize LERC and workplace training sessions.

Director of Union Stewards – Empower stewards to support members and resolve issues.

NEW HIRES

Wendi Mars, Financial Services Specialist–Human Resources, Governance & Administration, 12-month assignment, effective May 19, 2025.

Wolfgang Seifer, Public Safety Officer I–Public Safety, 100 percent, 12-month assignment, effective June 2, 2025.

SEPARATIONS

Sydney Purdy, Department Technician I–Foundation, College Support Services, effective May 30, 2025.

Maria Vania Fenner, Student Services Specialist, effective May 30, 2025.

Chaitanya Reddy Basani, Technology Analyst II, Information Technology, Governance & Administration, effective May 30, 2025.

Carole Berkey, Custodian I, effective May 31, 2025.

Vona Rice, Instructional Tech-10 month–Education, General Education & Transfer Studies, effective June 20, 2025.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Elizabeth Facanha, Vice President—Chemeketa Community College Exempt Association
Angela Archer, President—Chemeketa Community College Exempt Association

The Exempt Association president will provide a verbal report at the June 18, 2025, Board of Education meeting.

KARLA HALE, Dean of Education Programs, and MERCEDES WINGO, Recruitment Manager, have been chosen to attend the Oregon Institute for Leadership Development (OILD) in July. This four-day, all-inclusive professional development opportunity sponsored and developed by the Oregon Chapter of the American Association for Women in Community Colleges (AAWCC) is for those interested in growth in leadership, personal, and professional areas. It focuses on skills specific to community college leadership in Oregon.

KATIE DWYER has been named Contractor of the Quarter at Oregon's Santiam Correctional Institution (OSCI). Katie was honored for her pivotal role in launching the Chemeketa AAOT program at OSCI and her key contributions to starting an apprenticeship program. The OSCI Executive Management Team commended her determination and resilience in overcoming numerous challenges, which earned her one of the institution's highest honors.

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June 18, 2025

ANNUAL EVALUATION OF THE PRESIDENT

Prepared by

Ken Hector, Chair—Board of Education

The annual presidential evaluation was conducted in executive session today on June 18, 2025. A summary will be shared during the regular meeting tonight.

OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) BOARD UPDATE

Prepared by

Ken Hector, Chair—Board of Education/OCCA Board Member
Jessica Howard, President/Chief Executive Officer

On Friday, May 16, 2025, the OCCA Board met for its last quarterly meeting of the fiscal year. The hybrid meeting was held at Chemeketa Community College in Salem and on Zoom for those joining remotely. These are some takeaways from the meeting.

OCCA 2025–2026 Budget Approved

The Board unanimously approved the OCCA 2025-2026 budget. It was presented to the Board by OCCA Director of Operations Katie Archambault along with OCCA Board Treasurer Laurie Chesley. Following a detailed review of current financial trends, organizational needs and priorities, the Budget Committee unanimously recommended this budget for approval. The budget aims to support OCCA's ongoing operations and strategic initiatives while maintaining fiscal responsibility and long-term sustainability.

OCCA 2025–2026 Executive Committee & Officers Elected

The Board unanimously approved the slate of nominees for the 2025-2026 OCCA Executive Committee and officers. They are:

- President - Andrew Speer, Board Member, Mt. Hood CC
 - Vice President - Pat Fahey, Board Member, Rogue CC
 - Secretary - Dr. Jessica Howard, President, Chemeketa CC
 - Treasurer - Dr. Rachel Pokrandt, President, Umpqua CC
 - At Large (2024-2026) - Kristin Adams, Board Member, Linn-Benton CC
 - At Large 2025-2027) - Susan Anderson, Board Member, Southwestern Oregon CC
 - Past President – Austin Fohnagy, Board Member, Lane CC
- In addition to these officers and Executive Committee members, there will be two Ex Officio members who serve on the Executive Committee by virtue of their positions:
Oregon Presidents' Council Chair – Mark Browning, President, Blue Mountain CC; Office of Community Colleges and Workforce Development Director – Donna Lewelling.

The Board also thanked the 2024-2025 Executive Committee for its work and recognized outgoing Board President Austin Fohnagy (Lane CC) for his leadership over the past year.

OCCA Executive Director Evaluation

The Board met in Executive Session pursuant to ORS 192.660(2)(i) to discuss the annual evaluation of OCCA Executive Director Dr. Abby Lee, who began her role on July 1, 2024. Prior to Dr. At Lee's start, the evaluation process was updated to incorporate feedback from both Board members and staff through surveys. Following the Executive Session, the Board returned to regular session and approved the Executive Director evaluation which recognized Lee's outstanding leadership and relationship-building efforts over the past year.

Equity Call to Action

The Board unanimously approved OCCA's updated Equity Call to Action. As OCCA continues its work to advance equity, diversity, and inclusion, the Board approved a recommendation from OCCA's DEI Committee to update this living document. Originally adopted by the Board in October 2020, this document reflects OCCA's intentional and ongoing commitment to racial and social justice. The updated Call to Action reinforces OCCA's role in advancing equity and serves as a framework to guide the actions of Board members and association staff.

Board Approves OCCA Values Statement

The Board unanimously approved the new OCCA Values Statement. Following a nine-month process guided by facilitator Miriam Friedman, the OCCA Board finalized the organization's new values statement. The statement aligns with the OCCA mission and vision statements and is as follows:

OCCA Values

- Student Success & Advocacy - Elevating the voice of Oregon's community colleges while advancing access, achievement and lifelong learning.
- Equity - Championing inclusivity and ensuring all students have the opportunity to succeed.
- Collaboration & Local Responsiveness - Partnering across colleges and communities to honor the unique strengths and needs of each institution while supporting a shared vision.
- Accountability - Upholding honesty, transparency and responsibility to build trust and ensure meaningful outcomes.
- Innovation - Embracing forward-looking and sustainable practices to address evolving challenges.

OCCA Mission

Leading with racial equity, we advocate, communicate, and collaborate to strengthen community colleges for the benefit of Oregonians, particularly those historically underserved or systemically marginalized in higher education.

OCCA Vision

We support vibrant and responsive community colleges that empower diverse communities through workforce training and education. We are a collective voice, advocating for policies that build a resilient and prosperous future for all.

Interim Legislative Update

As the 2025 legislative session enters its final stretch, Deputy Director John Wykoff reported to the Board that OCCA is working with colleges to plan for both the immediate next steps following this session and the upcoming 2026 short session. At the same time, the OCCA Legislative committee is looking at policy areas for potential legislation or other initiatives that align with organizational priorities and respond to issues emerging from the concluding legislative session. These areas include:

- Adult Reconnect
- Board Development and Student Participation in College Governance
- Bachelor of Applied Science Degrees
- Transition to Corequisite Education
- State Revenue and Budget

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Upcoming Events

- OCCA Lunch and Learn Webinar June 26: Public Meetings Law and Other Basics of Board Service. Board elections are over and new board members will soon be sworn in. This Lunch & Learn is focused on the basics of community college board governance, public meetings and ethics laws. It will include what is required at the Board's July organizational meeting and how to structure board retreats to comply with public meetings law. It will also provide resources for orienting new board members and will make time for questions.
- 2025 Board Leadership & Governance Summit – September 6, 2025, Salem, OR
The Board Leadership & Governance Summit is a dedicated learning and development opportunity for community college board members and presidents. This one-day event will offer insights into effective board governance, statewide higher education structures, and the key responsibilities and expectations of board service. This summit is designed to support both new and experienced board members, providing timely information, practical guidance, and the opportunity to engage with peers from across the state.

EMERGENCY MEDICAL SERVICES ASSOCIATE OF APPLIED SCIENCE DEGREE (AAS)

Prepared by

Chris Arbuckle, Program Chair—Emergency Medical Services (EMS)
Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Francisco Saldivar, Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

The Emergency Medical Technology program is seeking board approval to add a new Emergency Medical Services (EMS) Associate of Applied Science (AAS) degree.

This degree will prepare competent entry-level paramedics in the cognitive (knowledge), psychomotor (skills) and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels.

Chemeketa's EMS Degree with a paramedic focus is accredited by the Commission on Accreditation of Allied Health Education Programs upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

The focus will be on individuals looking for EMS-focused degrees to further their careers in our communities, which are focused on first responder employment in fire, medical, and hospital-focused areas.

The continued need for first responders in the workforce is great. The Chemeketa EMS Advisory board and Oregon EMS consortium are continuing to be challenged by the Oregon Health Authority to help reduce barriers to facilitate paramedic education and viable candidates for employment.

Looking at initial certification data over the past 10 years from the [National Registry of Emergency Medical Technicians](#), representing those entering the workforce, there has been an average growth of 4.3 percent each year, however, there are varying national estimates of the overall EMS workforce.

This continues to be a concern secondary to the rate of providers leaving the workforce. To follow workforce dynamics over time and provide more accurate estimates, the National Registry evaluated full state-based populations of EMS clinicians requiring certification for licensure. In these populations, turnover estimates varied from 16 percent to 26 percent and were higher among those with patient care roles.

The new degree is approved by both the EMS Program Advisory Committee and the Chemeketa Curriculum Committee.

The College Board of Education will be asked to approve the EMS AAS degree to begin in fall 2025 at the July 2025 board meeting.

EMERGENCY MEDICAL SERVICES ASSOCIATE OF APPLIED SCIENCE DEGREE

Course No.	Course Title	Credit Hours
	Term 1	
WR121Z	Composition 1	4
EMT153	One-Term EMT	12
-or- EMT151	EMT, Part 1	6
ES173	Principles of Emergency Services	3
-or- EMT175	Into to Emergency Medical Services	3
-or- ES172	Introduction to Emergency Services	4
	Term Total	16
	Term 2	
ES115	Crisis Intervention	3
EMT152	EMT, Part 2	6
EMT176	Emergency Response Patient Transport	2
PSY101	Psychology of Human Relations	4
SOC/ART	Elective	4
	Term Total	16
	Term 3	
FRP256	Emergency Services Safety and Survival	4
-or- EMT169	Emergency Medical Technician Rescue	3
HM120	Medical Terminology 1	3
MTH070 (or higher)	Elementary Algebra	4
	Term Total	11
	Term 4	
COMM11z	Public Speaking	4
EMT200	EMS Anatomy and Physiology for Pre-Hospital	4
	Term Total	8
	Term 5	
EMT296	Paramedic Part 1	14
	Term Total	14

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EMT297	Term 6 Paramedic Part 2		14
		Term Total	14
EMT298	Term 7 Paramedic Part 3		6
EMT280H	Cooperative Work Experience		9
		Term Total	15
		Certificate Total	94

SUSPENSION OF PROCUREMENT MANAGEMENT CERTIFICATE OF COMPLETION

Prepared by

Karen Edwards, Program Chair—Business Management
R. Taylor, Dean—Business, Social Science and Technology
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

The Management program at Chemeketa Community College is requesting permission to suspend the Procurement Certificate of Completion. No students are currently enrolled in this certificate program. Students have the options of, and have shown a preference for, the related Procurement Management Certificate of Completion and the Procurement and Supply Chain Management Associate of Applied Science programs.

The College Board of Education will be asked to approve the suspension of the Procurement Management Certificate of Completion at the July 2025 board meeting.

SUSPENSION OF BUSINESS TECHNOLOGY CERTIFICATE OF COMPLETION

Prepared by

Bryan Monson, Program Chair—Office Administration and Technology
R. Taylor, Dean—Business, Social Science and Technology
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

The Office Administration and Technology program at Chemeketa Community College is requesting permission to suspend the Business Technology Certificate of Completion. At this time, six students are enrolled in the program and these students will be able to complete the certificate. Future students will be able to pursue the Office Fundamentals certificate or the Administrative Office Professional Associate of Applied Science degree.

The College Board of Education will be asked to approve the suspension of the Business Technology Certificate of Completion at the July 2025 board meeting.

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**SUSPENSION OF LEGAL ADMINISTRATIVE PROFESSIONAL
CERTIFICATE OF COMPLETION**

Prepared by

Bryan Monson, Program Chair—Office Administration and Technology
R. Taylor, Dean—Business, Social Science and Technology
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

The Office Administration and Technology program at Chemeketa Community College is requesting permission to suspend the Legal Administrative Professional Certificate of Completion. No students are currently enrolled in this certificate program. Students will continue to have the option to specialize their studies by completing Cooperative Work Experience in legal settings as part of the Office Fundamentals Certificate and the Administrative Office Professional Associate of Applied Science.

The College Board of Education will be asked to approve the suspension of the Legal Administrative Professional Certificate of Completion at the July 2025 board meeting.

PERSONNEL REPORT

Prepared by

Alice Sprague, Vice President—Governance and Administration

NEW HIRES

Elijah Gaard, Instructional Specialist—Applied Technologies, Career and Technical Education Division (CTE), 100 percent, 12-month assignment, Range B3, Step 3.

Wendi M. Mars, Financial Services Specialist—Human Resources, Governance and Administration Division, 100 percent, 12-month assignment, Range B3, Step 4.

Enrique O. Ortega, Student Services Specialist—Woodburn Center, General Education and Transfer Studies Division (GETS), Limited duration, 100 percent, 12-month assignment, Range B3, Step 6.

Wolfgang Leo Seifer, Public Safety Officer I—Public Safety, Governance and Administration Division, 100 percent, 12-month assignment, Range B2, Step 3.

POSITION CHANGES

Olivia J. Flores, Grants Education and Early Childhood Education (ECE) Coordinator—Education and Early Childhood Education (ECE), General Education and Transfers (GETS) Division, 100 percent, 12-month assignment, C2, Step 4, from Instructional Coordinator/Analyst II, Education and Early Childhood Education, General Education and Transfers Division.

McKenzie R. Gentry, Statewide Affinity Coordinator—Academic Affairs Division, 100 percent, 12-month assignment, Range C1, Step 7, from Department Coordinator/Analyst, Academic Affairs Division.

SEPARATIONS

Chaitanya Reddy Basani, Technology Analyst II—Information Technology, Governance and Administration Division, effective May 30, 2025.

Carole Berkey, Custodian I—Capital Projects and Facilities, College Support Services Division, effective May 31, 2025.

Maria Vania Fenner, Student Services Specialist—Woodburn Center, General Education and Transfer Studies Division (GETS), effective May 30, 2025.

Sydney Purdy, Department Technician I—Foundation, College Support Services Division, effective May 30, 2025.

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Natasha C. Schmunk, Instructional Specialist—Early Childhood Education (ECE), General Education and Transfer Studies Division (GETS), effective May 7, 2025.

Patrick E. Proctor, Associate VP of Human Resources—Human Resources, Governance and Administration Division, effective May 31, 2025.

Andrea T. Vu, Instructor-Nursing—Bachelor of Science in Nursing, Workforce Innovation and Strategic Engagement Division, effective May 21, 2025.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services
Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President/Chief Financial Officer

The financial reports of the general fund and investments for the period from July 1, 2024, through May 31, 2025, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Status of Investments as of May 31, 2025

Chemeketa Community College
Statement of Resources and Expenditures
As of May 31, 2025

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance	20,308,042	21,646,366	106.59%	1,338,324
Property Taxes	30,070,205	28,166,748	93.67%	(1,903,457)
Tuition and Fees	18,931,433	21,590,785	114.05%	2,659,352
State Appropriations - Current	30,932,329	31,849,815	102.97%	917,486
<i>State Appropriations - Carryover from FY24</i>	10,408,422	10,408,422	100.00%	-
Indirect Recovery	985,074	1,137,746	115.50%	152,672
Interest	2,520,484	3,256,441	129.20%	735,957
Miscellaneous Revenue	536,488	157,717	29.40%	(378,771)
Transfers In	100,000	-	0.00%	(100,000)
Total Resources	114,792,477	118,214,040	102.98%	3,421,563
Expenditures:				
Instruction	38,233,465	35,676,903	93.31%	2,556,562
Instructional Support	13,026,268	11,040,564	84.76%	1,985,704
Student Services	10,025,771	8,671,406	86.49%	1,354,365
College Support Services	23,461,656	14,211,511	60.57%	9,250,145
Plant Operation and Maintenance	8,566,208	6,830,482	79.74%	1,735,726
Transfers	5,856,200	5,042,773	86.11%	813,427
Total Expenditures (Excluding Contingency)	99,169,568	81,473,639	82.16%	17,695,929
Contingency	15,622,909	-	0.00%	15,622,909
Total Expenditures	114,792,477	81,473,639	70.97%	33,318,838

Chemeketa Community College
Budget Status Report
As of May 31, 2025

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	11,228,450	9,001,819	803,731	1,422,900
6120	Classified Salaries	14,940,038	11,406,017	1,029,698	2,504,323
6124	Part-Time Hourly & Student Wages	1,275,538	992,760	-	282,778
6130	Faculty Salaries	18,050,071	17,293,978	310,486	445,607
6132	Part-Time Faculty	9,145,643	7,425,128	642,548	1,077,967
6510	Fixed Fringe Benefits	10,442,414	8,325,225	-	2,117,189
6511	Variable Fringe Benefits	17,678,301	14,466,878	-	3,211,423
6512	Other Fringe Benefits	380,000	404,140	-	(24,140)
	Subtotal Personnel Services	83,140,455	69,315,945	2,786,463	11,038,047
					83.37%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,675,439	916,087	1,251	758,101
720	Equipment \$500-\$4,999	128,768	95,596	110,822	(77,650)
7300	Legal Services	241,325	62,363	46,300	132,662
7310	Insurance	1,066,125	976,054	-	90,071
7320	Maintenance	378,386	522,685	47,746	(192,045)
7330	Communications	915,523	630,115	-	285,408
7340	Utilities	2,715,576	1,684,577	28,163	1,002,836
7350	Staff Development	130,056	88,470	-	41,586
7360	Travel	366,337	168,103	-	198,234
7370	Other Services	2,055,378	1,807,921	200,886	46,571
7550	Capital Outlay	500,000	162,950	14,041	323,009
8150	Transfers Out	5,856,200	5,042,773	-	813,427
	Subtotal Non-Personnel Services	16,029,113	12,157,694	449,209	3,422,210
					75.85%
8500	Contingency	15,622,909	-	-	15,622,909
	Report Totals	114,792,477	81,473,639	3,235,672	30,083,166
					70.97%

Status of Investments
May 31, 2025

<u>Oregon State Treasurer Investments</u>		Statement Date	Maturity Date	Account Balance	Rate as of 5/31/2025
Oregon Short-Term Fund - General		5/31/2025	On demand	\$ 16,741,805.93	4.600%
Oregon Short-Term Fund - Capital		5/31/2025	On demand	\$ 10,038,094.89	4.600%
Total Oregon State Treasurer Investments				\$ 26,779,900.82	
<u>Other Investments</u>		Investment Date	Maturity Date	Amount Invested	Yield
Corporate Note - Royal Bank of Canada		8/28/2024	6/10/2025	\$ 2,922,870.00	4.526%
Treasury Note - United States Treasury		6/17/2024	6/15/2025	\$ 2,937,990.00	5.032%
Corporate Note - Bank of America Corp		12/13/2024	8/1/2025	\$ 1,995,320.00	4.245%
Treasury Note - United States Treasury		10/1/2024	8/15/2025	\$ 3,000,000.00	3.961%
Certificate of Deposit - Willamette Valley Bank		4/25/2024	8/24/2025	\$ 2,000,000.00	4.750%
Certificate of Deposit - Willamette Valley Bank		9/12/2024	9/10/2025	\$ 3,000,000.00	5.000%
Treasury Note - United States Treasury		11/22/2024	9/30/2025	\$ 2,897,430.00	4.100%
Gov't Agency Federal Farm Credit Bank		10/30/2024	10/1/2025	\$ 2,000,000.00	4.286%
Corporate Note - Australia & New Zealand Banking Group		12/13/2024	10/3/2025	\$ 3,036,570.00	4.119%
Treasury Note - United States Treasury		12/11/2024	11/15/2025	\$ 2,945,970.00	4.248%
Corporate Note - Visa		12/12/2024	12/14/2025	\$ 2,972,970.00	4.070%
Treasury Note - United States Treasury		12/12/2024	12/15/2025	\$ 2,994,090.00	4.201%
Corporate Note - TD Bank		12/12/2024	1/9/2026	\$ 3,027,510.00	4.220%
Gov't Agency Federal Home Loan Bank		2/4/2025	1/23/2026	\$ 3,002,041.25	4.185%
Treasury Note - United States Treasury		1/9/2025	2/28/2026	\$ 2,947,830.00	4.081%
Corporate Note - Exxon Mobile Corp		1/9/2025	3/1/2026	\$ 2,962,500.00	4.173%
Treasury Note - United States Treasury		3/28/2025	4/15/2026	\$ 2,491,650.00	4.077%
Corporate Note - Century Housing Corp		4/17/2025	4/15/2026	\$ 3,000,000.00	4.550%
Corporate Note - Westpac Banking Corp		1/23/2025	4/16/2026	\$ 2,021,440.00	4.291%
Treasury Note - United States Treasury		3/28/2025	5/15/2026	\$ 2,487,825.00	4.066%
Treasury Note - United States Treasury		2/20/2025	5/31/2026	\$ 2,401,647.39	4.076%
Total Other Investments				\$ 57,045,653.64	4.297% weighted average yield

13 week Treasuries 4.25% as of 5/31/2025

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool)

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

ONGOING PROJECTS

Building 2 Ice Storm Restoration

Building 2 is entering a pivotal phase as the college prepares to transition kitchen equipment from building 42, which will close for food service after June 15. All contractors remain actively engaged, with insulation work wrapping up, and wall coverings set to begin shortly. This momentum is keeping the college on track for a Fall 2025 reopening. Facilities aims to deliver enhanced, collaborative spaces for students, and staff. During renovations, food services will continue to be available in Building 8, and Building 2, near the Associated Students of Chemeketa area.

Building 14 Seismic Rehabilitation

Progress on the building 14 seismic retrofit is accelerating. Exterior brick removal has begun and the assembly of one side of the building is being completed. Coordination with local fire departments has ensured uninterrupted building occupancy during construction. The project is advancing according to schedule, targeting completion in September 2025.

PLANNING PROJECTS

Lighting Retrofit Projects

Facilities continues to advance lighting upgrades across multiple campus buildings, in order to align with the latest Oregon lighting standards. These retrofits are designed to improve energy efficiency and environmental impact. Facilities is evaluating future opportunities for innovative lighting solutions to further enhance campus sustainability.

Building 6 LED Upgrade

The building 6 LED upgrade is scheduled to launch this summer. Once the new LED fixtures arrive, a comprehensive building-wide installation will commence, promising improved lighting quality, reduced maintenance, and significant energy savings.

CCBI Classroom Upgrades

Upgrades are underway in three first-floor CCBI classrooms, featuring new LED lighting and advanced technology integration. This project is on track for completion by the end of June, ensuring state-of-the-art learning environments for the upcoming term.

Building 7 Remodel

The building 7 design team is convening this month to collaborate closely with building occupants. The colleges focus is on gathering diverse input to ensure the remodel delivers a wellness-centered, flexible space, that meets the evolving needs of students, athletes, and the community. The conceptual design phase is progressing, with an emphasis on inclusivity, and adaptability.

See Appendix-2; Campus Maps, Pages 69–70.

CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE REPORT

Prepared by

Doug Yancey, Director—Chemeketa Cooperative Regional Library Service
Manuel Guerra, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

The Chemeketa Cooperative Regional Library Service (CCRLS) report addresses activities in four areas: CCRLS Advisory Council; Polk, Yamhill and Marion Library Association (PYM); administration and automation; and statistics.

CCRLS ADVISORY COUNCIL

The Council met last on May 15, 2025, its final meeting for the year. A new policy expression for the reimbursement of lost and damaged material was approved (REIMB-003). Rea Andrew, former Vice Chair was appointed to Chair. Martha Jirovec assumed the role of Vice Chair. Former Chair, Kate Van Ummersen, was appointed to a second term as Marion County Lay Representative (as noted in a separate action item).

PYM

PYM met last on May 2, 2025. A new policy expression for the reimbursement of lost and damaged material (REIMB-003) was vetted and referred to the CCRLS Advisory Council for approval. There was a PYM subcommittee recommendation to discontinue the use of Unique Management Service (debt collection) and replace it with a standard mailed letter from CCRLS. After discussion, directors opted to pause new referrals to Unique for one year to evaluate the impact on material recovery and consider other communication options. The final PYM meeting for the year was on June 6, 2025.

CCRLS ADMINISTRATION AND AUTOMATION

A comprehensive review and documentation of all CCRLS policies is underway, starting with those which are reimbursement related. CCRLS views this activity as a prerequisite for subsequent strategic planning objectives and further consideration of large-scale projects. Two policy expressions were recently vetted by PYM and subsequently approved by the CCRLS Advisory Council; they are: Formula-based Reimbursement (REIMB-001) and Lost and Damaged Material Reimbursement (REIMB-003).

CCRLS and member library staff are beta-testing a new mobile app from SirsiDynix. It will be available for both iOS and Android devices. Adoption is dependent on the addition of a 'linked account' feature, which is already in development.

Two CCRLS staff members attended the COSUGI conference in April 2025. This is an annual conference for customers of SirsiDynix, the Cooperative's integrated library system vendor.

Transition to a new server array is in process (supports the CCRLS network, internally and at member library locations). Comprehensive switch replacement at member library locations is ongoing.

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June 18, 2025

STATISTICS

METRIC	Q3 (Current Year)	Q3 (Previous Year)	Trend	
Library users:		AVG	AVG	
Total registered	140,603	135,115	4.06%	
City resident (FULL)	102,245	99,457	2.80%	
Rural adult resident (BASIC, FEE, OOD)	27,581	25,349	8.81%	
Rural youth (CARE)	9,160	8,745	4.75%	
Active users (activity within previous 3 months)	41,100	42,627	-3.58%	
Collection:		AVG	AVG	
Item count	1,017,537	1,032,106	-1.41%	
Circulation:		COUNT	COUNT	
Total checkouts	711,323	728,564	-2.37%	
Via self-check	32.32%	229,879	229,269	0.27%
To rural adults (BASIC, FEE, OOD)	14.53%	103,320	105,566	-2.13%
To rural youth (CARE)	8.82%	62,765	63,143	-0.60%
Small library rotating collection	683	482	41.70%	
Holds filled	102,787	98,931	3.90%	
Items carried via Courier	209,563	201,877	3.81%	
Reciprocal Sharing:		COUNT	COUNT	
Among CCRLS members	134,394	125,804	6.83%	
External borrowing	354	310	14.19%	
External lending	769	1,187	-35.21%	
Library User Engagement:		COUNT	COUNT	
Online registrations	487	681	-28.49%	
Telephone renewals	184	167	10.18%	
Mobile application launches	90,727	23,103	292.71%	
Mobile application searches	101,375	23,517	331.07%	
Web catalog users	53,127	56,798	-6.46%	
Web catalog sessions	159,148	184,997	-13.97%	
CCRLS-provided database uses	10,572	14,060	-24.81%	
CCRLS-provided eVideo uses	12,804	5,696	124.79%	
CCRLS-provided eBook uses	165,611	171,329	-3.34%	
Notices to Users:		COUNT	COUNT	
via Email	192,528	192,424	0.05%	
via Text (SMS)	55,330	49,623	11.50%	
via Telephone	12,290	11,705	5.00%	
via Post	231	520	-55.58%	
Library Support:		COUNT	COUNT	
CCRLS Help Desk (tickets resolved)	143	138	3.62%	

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

The Automotive Technology program received confirmation from the Automotive Service Excellence (ASE) Education Foundation of passing the mid-point accreditation review. Each accreditation cycle ASE requires a review of the program's compliance with the national standards. This was conducted by members of Automotive Tech program's advisory committee in early May and received approval shortly thereafter.

Aurelia JOHNSON, a Chemeketa student, partnered with filmmakers Jacob BAILEY, and former Chemeketa student, Chris WARD, to show "These Sacred Hills." An auditorium filled with students, employees, and community members enjoyed the documentary followed by a discussion with participants. This event would not have been possible without the support and collaboration of Judy ALLEN, Jennifer JOHNS, Stephen MUNSHAW, and Linda RINGO-REYNA.

KARLA HALE, Dean, Education Programs and MERCEDES WINGO, Recruitment Manager, have been chosen to attend the Oregon Institute for Leadership Development (OILD) in July. This is a four-day, all-inclusive professional development opportunity sponsored and developed by the Oregon Chapter of the American Association of Women in Community Colleges (AAWCC) for those interested in growth in leadership, personal, and professional areas. It focuses on skills specific to community college leadership in Oregon.

The Salem Chapter of the National Association of Women in Construction (NAWIC) hosted their annual construction career day event at Chemeketa Community College. Approximately 400 high school students from around Oregon and southwest Washington got the chance to visit with over 40 companies and organizations providing training and job opportunities in the construction industry. Students got the chance to operate heavy equipment, use the tools of the trade, and talk to industry professionals about career opportunities. In addition, students were able to tour Chemeketa's CTE programs, including robotics, manufacturing, and welding.

The Construction Industry Education Foundation hosted their 2025 Design Build Competition at Chemeketa Community College Salem Campus. High school students got hands-on experience in the construction process that allows the construction industry to support, partner with, and mentor schools, students, and career technical education programs. Each participating team was challenged to design, plan, and construct a 96+ sq. ft. structure that meets a set of criteria established under the advice of industry professionals. Willamette Career Academy participated in the competition and received the following awards: Team Safety Award, Construction Manager of the Year Award, and Instructor Safety of the Year Award.

KATIE DWYER has been named Contractor of the Quarter at Oregon's Santiam Correctional Institution (OSCI). Katie was honored for her pivotal role in launching the Chemeketa AA program at OSCI, as well as for her key contributions to starting an apprenticeship program.

Standard Report-5
June 18, 2025

The OSCI Executive Management Team commended her determination and resilience in overcoming numerous challenges, which earned her one of the institution's highest honors.

MATT GEIGER presented the *Marketing Yourself Internally for Promotion* workshop at BSN Senior Night on Thursday, May 29. Over 18 students attended and gained valuable, thought-provoking insights on how to effectively market themselves in the workplace to stand out and get noticed.

KARL MEINER, English Instructor for High School Programs, has edited a book titled *Nowhere Lands: Exploring Utopian and Dystopian Voices*. This book is a compilation of *Voices* that features striking poetry, thought-provoking essays, and gripping narratives that explore the human condition and visions of what may be. This collection explores a continuum of societal extremes, ranging from a writer's belief in a more perfect democracy to descriptions of an authoritarian leader's cruel and brutal actions. Pieces include diverse pieces from authors of different centuries, cultures, and worldviews.

Chemeketa Community College is proud to be the first community college in Oregon to graduate a cohort of students with a Bachelor of Applied Science (BAS) degree in Leadership and Management. This groundbreaking achievement is the result of dedicated efforts by several Chemeketa employees who played a key role in turning this vision into a reality: HOLLY NELSON, TIM RAY, MARGARIE YAROSLASKI, and R. TAYLOR.

A total of 39 Chemeketa employees completed the Cultural Competency Certificate in the 2024–25 academic year:

- *Fall 2024: 17 employees:* Jorge Anaya, Cary Ballew-Renfro, Peter Banwarth Carrilo, Fiona Barbolak, Jonathan Christie, Anna Davis, Julie Deuchars, Shawn Keebler, Sage Kemmerlin, Layli Liss, Laura Moreno Garcia, Mayela Perfecto, Melissa Reyes Segarra, Keith Russell, Aru Sanchez, Jamie Wenigmann, Renae White
- *Winter 2025: 11 employees:* Wendy Baker, Olivia Flores, Afanacia Frolov, David Hallett, Marena Lisoff, Yolanda Martinez, Sharon McNeil, Mayely Miranda Polanco, Carol Silva, Christina Steiger, Esthela Zendejas
- *Spring 2025: 11 employees:* Paul Adarr, Judy Allen, Trevor Bachman, Julisa Chavez, Aaron King, Gladis Lopez Mendoza, Chanita Parker-Keebler, Azusena Rosales Suarez, Marcus Sharpe, Ricardo Soto Gonzales, Pilar Torres-Barrera.

TIM PIERCE, Curriculum, Articulation, Transfer, and Scheduling Coordinator, is recognized for his outstanding work in coordinating efforts to formalize a new articulation agreement between Chemeketa Community College and Linfield University in Wine Studies. His timely and dedicated work ensured the agreement was ready to be celebrated during our Annual Barrel Tasting and 25th Anniversary Celebration.

MEGAN JENSEN, Wine Studies/Hospitality & Tourism Management Programs Coordinator, is recognized for her exceptional work in planning and coordinating the 25th Anniversary Celebration of the Wine Studies Program. Her attention to detail and creativity brought together students, alumni, faculty and 22 industry partners to make it a memorable event.

The Yamhill Valley Campus would like to recognize all the students, staff, faculty, and community champions who proudly represented Chemeketa Community College at this year's UFO Festival parade. Your energy and enthusiasm helped prompt the college in a fun and meaningful way.

Separate Action-1
June 18, 2025

**APPROVAL OF RESOLUTION NO. 24-25-18,
DECLARATION OF BOARD OF EDUCATION ELECTION RESULTS
[24-25-148]**

Prepared by

Alice Sprague, Vice President—Governance and Administration

Official election returns for the May 20, 2025, Special District Elections have been received. The results are reported in the attached resolution. Official action is necessary to declare and canvass the results on the college's behalf.

It is recommended that the College Board of Education adopt Resolution No. 24-25-18, to declare the election results of the May 20, 2025, as official.

Separate Action-1
June 18, 2025

**CHEMEKETA COMMUNITY COLLEGE
RESOLUTION NO. 24-25-18, DECLARATION OF
BOARD OF EDUCATION ELECTION RESULTS**

WHEREAS, on the 20th day of May, 2025, the Chemeketa Community College district conducted an election to elect members of the College Board of Education from Zone 1, Zone 4, and Zone 5 to fulfill four-year terms.

WHEREAS, the number of votes cast for each candidate for the position of board member has now been determined, the College Board of Education of said district does make the following official canvass of said votes.

THEREFORE, BE IT RESOLVED that the College Board of Education hereby declares Birgitte Ryslinge from Zone 2, Ken Hector from Zone 4, and Jackie Franke from Zone 5 elected for four-year terms expiring June 30, 2029.

Ken Hector
Chair—Board of Education

Jessica Howard
President/Chief Executive Officer

Date

Separate Action-2
June 18, 2025

**APPROVAL OF PRESIDENTIAL CONTRACT
[24-25-149]**

Prepared by

Ken Hector, Chair—College Board of Education

Per board policy and ORS 192.660(2)(i), the College Board of Education completed a performance evaluation of President Jessica Howard.

Based on a successful presidential evaluation, board action is requested to renew the president's contract.

It is recommended that the Board of Education and the College renew the president's contract effective July 1, 2025, through June 30, 2028, as per the contract.

Separate Action-3
June 18, 2025

**APPROVAL OF RESOLUTION NO. 24-25-21, ELECTION CERTIFICATION
OF BOND AND AUTHORIZATION TO ISSUE BONDS
[24-25-150]**

Prepared by

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

Ballot Measure No. 24-513 for a bond was approved during the May 20, 2025, Special District Elections. This bond will improve career technical education spaces and upgrade technology, facilities, and safety at Chemeketa Community College. It is recommended that the Board of Education approve the election certification and authorization to issue bonds.

RESOLUTION NO. 24-25-21

A RESOLUTION OF CHEMEKETA COMMUNITY COLLEGE, MARION, LINN, POLK AND YAMHILL COUNTIES, OREGON AUTHORIZING THE SALE OF GENERAL OBLIGATION BONDS AND DETERMINATION OF ELECTION RESULTS.

SECTION 1. FINDINGS

The Board of Education (the “Board”) of Chemeketa Community College, located in Marion, Linn, Polk and Yamhill Counties, Oregon a community college district of the State of Oregon (the “District”) finds:

- a. The District is authorized pursuant to the Oregon Revised Statutes (“ORS”) Chapter 287A, Sections 341.675 and 341.678, and the Oregon Constitution to issue general obligation bonds to finance capital costs; and
- b. The District adopted a resolution authorizing submission to the voters of the District a measure with the question of authorizing general obligation bonds to finance capital costs as set forth in the measure (the “Projects”); and
- c. The District has been provided with an abstract of votes of the qualified voters of the District voting at the May 20, 2025 election regarding the issuance of the District’s general obligation bonds for Marion, Linn, Polk and Yamhill Counties; and
- d. The District now finds it desirable to authorize issuance of those general obligation bonds.

SECTION 2. BONDS AUTHORIZED

The District hereby authorizes the issuance of general obligation bonds (the “Bonds”) in an aggregate principal amount not to exceed \$140,000,000 to finance the Projects.

SECTION 3. DESIGNATION OF AUTHORIZED REPRESENTATIVES

The Board designates the President, Chief Financial Officer or a designee of any of those officers (each an “Authorized Representative”) to act on behalf of the District as specified in Section 5 hereof.

SECTION 4. SECURITY

Pursuant to ORS Section 287A.315, the District hereby pledges its full faith and credit and taxing power to pay the Bonds. The District hereby covenants for the benefit of the Owners to levy annually, as necessary, a direct ad valorem tax upon all of the taxable property within the District which is sufficient, after taking into consideration discounts taken and delinquencies that may occur in the payment of such taxes and other legally available amounts, to pay all Bond principal and interest when due. This tax shall be in addition to all other taxes of the District, and this tax shall not be limited in rate, amount or otherwise, by Sections 11 or 11b of Article XI of the Oregon Constitution.

SECTION 5. DELEGATION FOR ESTABLISHMENT OF TERMS AND SALE OF THE BONDS

The Authorized Representative is hereby authorized, on behalf of the District without further action of the Board (and such actions of the Authorized Representative, if taken prior to the adoption of this resolution, are hereby affirmed and authorized), to:

- a. Issue the Bonds in one or more series which may be sold at different times.
- b. Participate in the preparation of and authorize the distribution of the preliminary and final official statements and any other disclosure documents for each series of the Bonds.
- c. Establish the final principal amounts, maturity schedules, interest rates, terms of redemption, and other terms for each series of the Bonds.
- d. Negotiate the terms under which each series of Bonds shall be sold; enter into a bond purchase agreement for the sale of each series of Bonds which incorporates those terms; and execute and deliver such bond purchase agreement with Piper Sandler & Co. for a public sale or with another lender for a private sale.
- e. Enter into covenants regarding the use of the proceeds of the Bonds and the Projects.
- f. Undertake to provide continuing disclosure for each series of the Bonds in accordance with Rule 15c2-12 of the United States Securities and Exchange Commission.
- g. Apply for ratings for each series of Bonds.
- h. Determine whether to purchase municipal bond insurance or other credit enhancement, including the Oregon School Bond Guaranty Program, for each series of Bonds and enter into related documents.
- i. Appoint service providers for each series of Bonds and enter into agreements with those service providers.
- j. Determine whether each series of Bonds will bear interest that is excludable from gross income under the Internal Revenue Code of 1986, as amended, or is includable in gross income under that code. If a series bears interest that is excludable from gross income under that code, the Authorized Representative may enter into covenants to maintain the excludability of interest on that series of the Bonds from gross income.
- k. Make any clarifying changes to this Resolution or additional covenants not inconsistent with this Resolution.
- l. Execute any documents and take any other action in connection with each series of Bonds which the Authorized Representative finds will be advantageous to the District.

SECTION 6. DEFAULT AND REMEDIES

The occurrence of one or more of the following shall constitute an Event of Default under this Resolution and the Bonds:

Separate Action-3
June 18, 2025

a. Failure by the District to pay Bond principal, interest or premium when due;

b. Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed for the benefit of Owners of Bonds, for a period of sixty (60) days after written notice to the District by the Owners of fifty-one (51%) percent or more of the principal amount of Bonds then Outstanding specifying such failure and requesting that it be remedied; provided however, that if the failure stated in the notice cannot be corrected within such sixty (60) day period, it shall not constitute an Event of Default so long as corrective action is instituted by the District within the sixty (60) day period and diligently pursued, and the default is corrected as promptly as practicable after the written notice referred to in this paragraph; or,

c. The District is adjudged insolvent by a court of competent jurisdiction, admits in writing its inability to pay its debts generally as they become due, files a petition in bankruptcy, or consents to the appointment of a receiver for the payments.

The Owners of fifty-one (51%) percent or more of the principal amount of Bonds then Outstanding may waive any Event of Default and its consequences, except an Event of Default as described in (a) of this Section.

Upon the occurrence and continuance of any Event of Default hereunder the Owners of fifty-one (51%) percent or more of the principal amount of Bonds then Outstanding may take whatever action may appear necessary or desirable to enforce or to protect any of the rights of the Owners of Bonds, either at law or in equity or in bankruptcy or otherwise, whether for the specific enforcement of any covenant or agreement contained in this Resolution or the Bonds or in aid of the exercise of any power granted in this Resolution or in the Bonds or for the enforcement of any other legal or equitable right vested in the Owners of Bonds by the Resolution or the Bonds or by law. However, the Bonds shall not be subject to acceleration.

No remedy in this Resolution conferred upon or reserved to Owners of Bonds is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Resolution or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. To entitle the Owners of Bonds to exercise any remedy reserved to them, it shall not be necessary to give any notice other than such notice as may be required by this Resolution or by law.

SECTION 7. DEFEASANCE

The District may defease the Bonds by setting aside, with a duly appointed escrow agent, in a special escrow account irrevocably pledged to the payment of the Bonds to be defeased, cash or direct obligations of the United States or obligations the principal of and interest on which are fully and unconditionally guaranteed by the United States in an amount which, in the opinion of an independent certified public accountant, is sufficient without reinvestment to pay all principal and interest on the defeased Bonds until their maturity date or any earlier redemption date. Bonds which have been defeased pursuant to this Section shall be deemed paid and no longer outstanding, and shall cease to be entitled to any lien, benefit or security under this Resolution except the right to receive payment from such special escrow account.

Separate Action-3
June 18, 2025

SECTION 8. ESTABLISHMENT OF FUNDS

The following shall be created and continually maintained, except as otherwise provided, so long as the Bonds remain unpaid.

a. Debt Service Fund. The District shall maintain the debt service fund for the payment of principal, premium, if any, and interest on the Bonds as they become due. All taxes levied for and other moneys available for the payment of the Bonds shall be deposited to the debt service fund. Any interest earnings on moneys in the debt service fund shall be retained in the debt service fund.

b. Project Fund. The District shall maintain the project fund into which the proceeds of the Bonds shall be deposited to pay for Projects and the costs related to the issuance of the Bonds. Any interest earnings on moneys in the project fund shall be retained in the project fund. The District's share of any liquidated damages or other moneys paid by defaulting contractors or their sureties will be deposited into the project fund and used to pay for the Projects.

Upon completion of the Projects and upon payment in full of all costs related thereto, any balance remaining in the project fund shall be deposited to the debt service fund.

SECTION 9. PROFESSIONALS

The District hereby affirms Hawkins Delafield & Wood LLP as bond counsel for the issuance of the Bonds and Piper Sandler & Co., as underwriter or placement agent.

SECTION 10. DETERMINATION OF RESULT OF ELECTION.

Pursuant to ORS 255.295(1), the District hereby determines that the issuance of the Bonds was approved by a majority of the qualified voters of the District voting at the May 20, 2025 election based on the information provided by Marion, Linn, Polk and Yamhill Counties.

SECTION 11. RESOLUTION TO CONSTITUTE CONTRACT

In consideration of the purchase and acceptance of any or all of the Bonds by those who shall own the Bonds from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the District with the Owners and shall be deemed to be and shall constitute a contract between the District and the Owners. The covenants, pledges, representations and warranties contained in this Resolution, including without limitation the District's covenants and pledges contained in Section 4 hereof, and the other covenants and agreements herein set forth to be performed by or on behalf of the District shall be contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any of such Bonds over any other thereof, except as expressly provided in or pursuant to this Resolution.

ADOPTED by the Board of Education of Chemeketa Community College, located in Marion, Linn, Polk and Yamhill Counties, Oregon this 18th day of June, 2025.

Separate Action-3
June 18, 2025

**CHEMEKETA COMMUNITY COLLEGE,
MARION, LINN, POLK AND YAMHILL
COUNTIES, OREGON**

By: _____
Chairperson, Board of Education

ATTEST:

By: _____
President

Separate Action-4
June 18, 2025

**APPROVAL OF RESOLUTION NO. 24-25-19, ADOPTING THE BUDGET,
MAKING APPROPRIATIONS, AND LEVYING TAXES
[24-25-151]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

ORS 294.456 requires the College Board of Education to adopt the budget, to make appropriations, and to declare the ad valorem tax levy. The resolution will be available at the board meeting and will carry out those requirements and allow administration of the 2025–2026 budget.

It is recommended that the College Board of Education adopt Resolution No. 24-25-19, Adopting the Budget, Making Appropriations, and Levying Taxes.

Separate Action-4
June 18, 2025

CHEMEKETA COMMUNITY COLLEGE
RESOLUTION NO. 24-25-19
ADOPTING THE BUDGET, MAKING APPROPRIATIONS,
AND LEVYING TAXES

WHEREAS ORS 294.456 requires the board to adopt a budget, make appropriations and make and declare the ad valorem tax rate, and

WHEREAS the budget committee has approved a General Fund expenditure budget of \$119,204,965 and other funds at a budget meeting on April 16, 2025, and the Board of Education is requested to adopt at this time a General Fund expenditure budget of \$119,204,965 and other funds as attached,

BE IT RESOLVED that the Board of Education hereby imposes the taxes provided for in the adopted budget at the rate of \$0.6259 per \$1,000 of assessed value for operations, \$0.0818 per \$1,000 of assessed value for the Regional Library, and in the amount of \$7,900,000 for payment of bonded debt; and that these taxes are hereby imposed and categorized for the tax year 2025-2026 upon the assessed value of all taxable property within the district.

	Subject to the Education Limitation	Subject to the General Government Limitation	Excluded From Limitation
General Fund	\$0.6259/\$1,000	0	0
Regional Library	0	\$0.0818/\$1,000	0
Bonded Debt Fund	0	0	\$7,900,000

NOW BE IT RESOLVED that the fiscal year beginning July 1, 2025, the amounts shown below are hereby appropriated for the purpose indicated within the funds listed:

GENERAL FUND

President's Office	
Personnel Services	13,207,648
Materials and Services	1,576,035
Capital Outlay	<u>203,947</u>
Total President's Office	14,987,630
College Support Services	
Personnel Services	13,657,555
Materials and Services	6,138,557
Capital Outlay	194,058
Transfers	5,460,136
Contingency	<u>13,164,283</u>
Total College Support Services	38,614,589

Separate Action-4
June 18, 2025

Academic Affairs	
Personnel Services	51,046,678
Materials and Services	1,876,333
Capital Outlay	<u>900</u>
Total Academic Affairs	52,923,911
Student Affairs	
Personnel Services	11,872,680
Materials and Services	705,060
Capital Outlay	<u>101,095</u>
Total Student Affairs	12,678,835
GRAND TOTAL GENERAL FUND	\$119,204,965

MAJOR MAINTENANCE FUND	
Personnel Services	150,000
Materials and Services	6,000,000
Capital Outlay	14,675,000
Transfers	100,000
Contingency	<u>750,000</u>
Total Major Maintenance Fund	21,675,000
VEHICLE REPLACEMENT FUND	
Materials and Services	10,000
Capital Outlay	<u>290,000</u>
Total Vehicle Replacement Fund	300,000
GRANTS AND CONTRACTS FUND	
Personnel Services	6,550,000
Materials and Services	10,000,000
Capital Outlay	<u>2,000,000</u>
Total Grants and Contracts Fund	18,550,000
LEASED PROPERTIES FUND	
Personnel Services	285,000
Materials and Services	2,000,000
Capital Outlay	5,415,000
Transfers	<u>1,800,000</u>
Total Leased Properties Fund	9,500,000
SELF-SUPPORTING SERVICES FUND	
Personnel Services	10,640,000
Materials and Services	15,255,000
Capital Outlay	1,500,000
Transfers	<u>480,000</u>

Separate Action-4

June 18, 2025

Total Self-Supporting Services Fund	27,875,000
UNIVERSAL FEE FUND	
Personnel Services	1,395,000
Materials and Services	11,700,000
Capital Outlay	2,305,000
Transfers	<u>100,000</u>
Total Universal Fee Fund	15,500,000
DEBT SERVICE FUND	
Debt Service	20,000,000
Contingency	<u>17,050,000</u>
Total Debt Service Fund	37,050,000
CCRLS RESERVE FUND	
Capital Outlay	40,000
Contingency	<u>582,513</u>
Total Reserve Funds	622,513
REGIONAL LIBRARY FUND	
Personnel Services	1,210,382
Materials and Services	3,313,666
Capital Outlay	40,000
Transfers	90,000
Contingency	<u>587,949</u>
Total Regional Library Fund	5,241,997
INSURANCE FUND	
Personnel Services	500,000
Materials and Services	500,000
Capital Outlay	1,700,000
Transfers	<u>2,500,000</u>
Total Insurance Fund	5,200,000
AUXILIARY ENTERPRISE FUND	
Personnel Services	920,558
Materials and Services	4,879,442
Capital Outlay	<u>50,000</u>
Total Auxiliary Enterprise Fund	5,850,000
INTRA-COLLEGE SERVICES FUND	
Personnel Services	1,525,000
Materials and Services	5,195,000
Capital Outlay	500,000
Transfers	<u>700,000</u>

Separate Action-4

June 18, 2025

Total Intra-College Services Fund	7,920,000
EXTERNAL ORGANIZATION BILLING FUND	
Personnel Services	12,000
Materials and Services	228,000
Capital Outlay	<u>20,000</u>
Total External Organization Billing Fund	260,000
STUDENT GOVERNMENT AND CLUBS FUND	
Personnel Services	69,500
Materials and Services	440,500
Capital Outlay	<u>25,000</u>
Total Student Government and Clubs Fund	535,000
FINANCIAL AID FUND	
Financial Aid Expenditures	<u>51,025,136</u>
Total Financial Aid Fund	51,025,136

Ken Hector
Chairperson

Jessica Howard
President/Chief Executive Officer

Date

Action-1
June 18, 2025

**APPROVAL OF BUDGET TRANSFER REQUESTS
[24-25-152]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

Local budget law requires that any budget transfers that amend the resolution to appropriate the adopted budget be authorized by the board, including transfers from contingency.

Requests for budget transfers are summarized and explained on the report that will be available at the board meeting. Official action is requested to approve the budget transfers presented.

CHEMEKETA COMMUNITY COLLEGE
FY 2024-2025
TRANSFERS OF GENERAL FUND APPROPRIATIONS
RESOLUTION TRANSFERS

Through June 30, 2025

	Adopted Budget 6/18/2024	Transfer Requested 6/18/2025		Adjusted Budget 6/18/2025
PRESIDENT'S OFFICE				
Personnel Services	12,088,606	(1,400,000)	4	10,688,606
Materials and Services	1,570,405	-		1,570,405
Capital Equipment	203,947	-		203,947
TOTAL	13,862,958	(1,400,000)		12,462,958
COLLEGE SUPPORT SERVICES				
Personnel Services	14,402,956	(3,980,000)	1,2,3,5	10,422,956
Materials and Services	5,714,204	800,000	2	6,514,204
Capital Equipment	194,058	-		194,058
Transfers	5,856,200	2,920,000	1	8,776,200
Contingency	15,622,909	-		15,622,909
TOTAL	41,790,327	(260,000)		41,530,327
ACADEMIC AFFAIRS				
Personnel Services	45,665,853	1,500,000	4	47,165,853
Materials and Services	1,723,044	-		1,723,044
Capital Equipment	900	10,000	3	10,900
TOTAL	47,389,797	1,510,000		48,899,797
STUDENT AFFAIRS				
Personnel Services	10,983,040	-		10,983,040
Materials and Services	665,260	150,000	2	815,260
Capital Equipment	101,095	-		101,095
TOTAL	11,749,395	150,000		11,899,395
GRAND TOTAL	114,792,477	-		114,792,477

1. Transfer from Personnel Services to Transfers
2. Transfer from Personnel Services to M&S
3. Transfer from Personnel Services to Capital
4. Transfer from President's Office to Academic Affairs
5. Transfer from College Support Services to Academic Affairs

Action-1
June 18, 2025

CHEMEKETA COMMUNITY COLLEGE
FY 2024-25
VEHICLE REPLACEMENT FUND

Through June 30, 2025

	<u>Adopted 6/18/2024</u>	<u>Transfer Requested 6/18/2025</u>	<u>Adjusted Budget 6/18/2025</u>
Materials and Services	10,000	5,000	15,000
Capital Outlay	165,000	(5,000)	160,000
TOTAL	175,000	-	175,000

Explanation:
Transfer from Capital Outlay to Materials and Services

Action-1
June 18, 2025

11/27/25
11:25:11

CHEMEKETA COMMUNITY COLLEGE
FY 2024-25
UNIVERSAL FEE FUND

Through June 30, 2025

	<u>Adopted 6/18/2024</u>	<u>Transfer Requested 6/18/2025</u>	<u>Adjusted Budget 6/18/2025</u>
Personnel Services	1,038,000	400,000	1,438,000
Materials and Services	11,537,000	(400,000)	11,137,000
Capital Outlay	1,450,000	-	1,450,000
Transfers Out	325,000	-	325,000
TOTAL	14,350,000	-	14,350,000

Explanation:

Transfer from Materials and Services to Personnel Services

Action-1
June 18, 2025

CHEMEKETA COMMUNITY COLLEGE
FY 2024-25
STUDENT GOVERNMENT AND CLUBS FUND

Through June 30, 2025

	<u>Adopted 6/18/2024</u>	<u>Transfer Requested 6/18/2025</u>	<u>Adjusted Budget 6/18/2025</u>
Personnel Services	95,000	(80,000)	15,000
Materials and Services	321,000	(50,000)	271,000
Capital Outlay	50,000	130,000	180,000
TOTAL	466,000	-	466,000

Explanation:
Transfer from Personnel Services and M&S to Capital Outlay

Action-2
June 18, 2025

**APPROVAL OF RESOLUTION NO. 24-25-20, AUTHORIZING INTERFUND BORROWING
[24-25-153]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

During certain times of the month/year, it is possible for the expenses to exceed the revenues in any one fund. These are due to the lag time between the billing and receipt of funds and usually occur in funds that are on a reimbursement basis such as financial aid.

Under ORS 294.468, the college is authorized to make interfund loans to and from other funds and the general fund with the approval of the governing body.

The resolution will allow the college to borrow money between funds. It is recommended that the College Board of Education approve the resolution.

RESOLUTION NO. 24-25-20, AUTHORIZING INTERFUND BORROWING

WHEREAS, it may become necessary during the year 2025–2026 to borrow money between funds, and

WHEREAS, the purpose of interfund borrowing is to meet cash flow requirements in a fund, and

WHEREAS, a hardship would be caused without interfund borrowing, now, therefore,

BE IT RESOLVED by the Chemeketa Community College Board of Education that it hereby authorizes interfund borrowing as necessary during the year 2025–2026.

DATED this 18th day of June, 2025

Ken Hector
Board Chair

Jessica Howard
President/Chief Executive Officer

Action-3
June 18, 2025

**APPROVAL OF LAY REPRESENTATIVE FOR THE CHEMEKETA COOPERATIVE
REGIONAL LIBRARY SERVICE (CCRLS) ADVISORY COUNCIL
[24-25-154]**

Prepared by

Doug Yancey, Director—Chemeketa Cooperative Regional Library Service
Manuel Guerra, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

The bylaws of the CCRLS Advisory Council require board approval of lay council members nominated by the full council. The council recommends that the College Board of Education approve Kate Van Ummersen as the *Rural Lay Representative* for a second term, starting on July 1, 2025, expiring June 30, 2028.

**APPROVAL OF ENGLISH ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE
[24-25-155]**

Prepared by

Daniel Couch, Program Chair—English
Sydney Darby, Program Chair—English
Keith Russell, Dean—Arts, Humanities and Communication
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

House Bill 2998, passed in 2017, requested general education disciplines create efficient programs of study that transfer directly to public universities in a format called a Major Transfer Map (MTM). The Higher Education Coordinating Commission (HECC) adopted new MTM rules establishing Major Transfer Map Curriculum and Articulation Policies (CAPs). MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently from the participating Oregon community college into the chosen major at any Oregon public university.

To accommodate the extensive discipline specific course work required within 90 credits available in the MTM, these programs of study are not designed to overlay an AAOT degree. Instead, students will earn either an Associate of Science Transfer or Associate of Arts Transfer degree. These degrees involve completion of a Core Transfer Module (approximately 30 credits of general education applicable to any degree) as well as approximately 60 credits of additional work applicable to a bachelor's degree in the chosen discipline at all of the participating universities.

The statewide English Major Transfer Map will use the format of an Associate of Arts Transfer (AAT) degree.

Upon completion of the AAT in English, students will be able to:

1. Demonstrate understanding of literary works in context, including the ways texts engage notions of genre, culture, history, class, race, gender, and/or sexuality.
2. Use a variety of written, verbal, and/or multimedia forms to respond to, analyze, and/or produce texts.

It is recommended that the College Board of Education approve the English Associate of Arts Transfer degree.

APPROVAL OF ENGLISH ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE

Course No.	Course Title	Credit Hours
	Core Transfer Map Requirements	
MTH105Z +	Math in Society or higher	4
WR121Z	Composition 1	4
	200 Level Literature or Writing Courses (2) from this list: ENG201, ENG202, ENG204, ENG205, ENG206, ENG220, ENG245, ENG250, ENG253, ENG254, ENG260, or ENG269	8
	Natural Science Lab Courses (2)	8
SOC206Z	Social Science Courses (2): Social Problems, AND one from this list: SOC213, PSY101, PSY201Z or PSY234	8
	Cultural Literacy Course from list: ENG107, ENG108, ENG109, ENG245 or ENG269	4
	Core Transfer Map Total	36
	Other General Education Requirements	
WR122Z or WR227Z	Composition 2 or Technical Writing	4
	Additional General Education Total	4
	Major Coursework Requirements	
	One course from this list, not used to fulfill other requirements: ENG 245, ENG 253 or ENG 254	4
	And one course from list list, not use to fulfill other requirements: ENG 201, ENG 202, ENG 204, ENG 205, or ENG 206	4
	Major Coursework Total	8
	Bachelor Degree Requirements	
	Second language through 203 or demonstrated competency	
	Electives Needed to Reach 90 Recommended: <ul style="list-style-type: none"> ● WR240, WR241, WR242, ● 100 level English courses, ● Courses in History, Anthropology, Women's Studies, or Art History. ● Courses in Health (HE), Human Performance (HPE) or Physical Education (PE) 	15-42
	English AAT Total	90

**APPROVAL OF HUMAN DEVELOPMENT AND FAMILY STUDIES (HDFS)
ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE AND
ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE
[24-25-156]**

Prepared by

Erika Romine, Program Chair—Early Childhood Education
Karla Hale, Dean—Education and Early Childhood Education
R. Taylor, Dean—Business, Technology and Social Science
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

House Bill 2998, passed in 2017, requested general education disciplines create efficient programs of study that transfer directly to public universities in a format called a Major Transfer Map (MTM). The Higher Education Coordinating Commission (HECC) adopted new MTM rules establishing Major Transfer Map Curriculum and Articulation Policies (CAPs). MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently from the participating Oregon community college into the chosen major at any Oregon public university.

To accommodate the extensive discipline specific course work required within 90 credits available in the MTM, these programs of study are not designed to overlay an AAOT degree. Instead, students will earn either an Associate of Science Transfer or Associate of Arts Transfer degree. These degrees involve completion of a Core Transfer Module (approximately 30 credits of general education applicable to any degree) as well as approximately 60 credits of additional work applicable to a bachelor's degree in the chosen discipline at all of the participating universities.

The statewide Human Development and Family Studies (HDFS) Major Transfer Map will be offered in an Associate of Arts Transfer (AAT) degree and an Associate of Science Transfer (AST) degree.

Students who complete this AAT in HDFS should be able to satisfy the following outcome:
Prepared to successfully complete an undergraduate Bachelor of Arts degree in human development related majors, such as family services or child and human services at any public university in Oregon.

Students who complete this AST in HDFS should be able to satisfy the following outcome:
Prepared to successfully complete an undergraduate Bachelor of Science degree in human development related majors, such as family services or child and human services at any public university in Oregon.

It is recommended that the College Board of Education approve the Human Development and Family Studies Associate of Arts Transfer degree and the Human Development and Family Studies Associate of Science Transfer degree.

**APPROVAL OF HUMAN DEVELOPMENT AND FAMILY STUDIES (HDFS)
ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE AND
ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE**

Course No.	Course Title	Credit Hours
	Core Transfer Map Requirements	
MTH105Z + WR121Z	Math in Society or higher Composition 1	4–5 4
SOC204Z	Social Science Courses (2): The Sociological Perspective, AND one from this list: HST201, HST202, HST2023, or GEG105	4 4
	Arts and Letters Courses: Two from list this: ART102, COMM111Z, ENG104Z, ENG105Z, ENG 106Z, or MUS100	6–8
	Natural Science Courses: Two from this list: BI101, GS104, GS107, or GS108	8–10
	Core Transfer Map Total	30–35
	Major Coursework Requirements	
ECE150, or BH 150	Introduction and Observation, or Personal Effectiveness	3
HDF222, or SOC210	Family Relationships, or Sociology of the Family	3–4
HDF225	Prenatal, Infant, and Toddler Development	3
HDF229	Middle Childhood Development	3
HDF247	Preschool Child Development	3
HDF258	Teaching in an Anti-Bias Classroom	3
PSY201Z	Introduction to Psychology 1	4
PSY237	Life Span Development	4
	Major Coursework Total	26–27
	Other Requirements - AAT ONLY	
	Completion of world language or demonstrated proficiency: ASL213, CHN203, FR203, JPN203, RUS203, or SPN203	4
	Electives One course must be a Cultural Literacy (CL) course from the AAOT course list.	20–24
	HDFS AAT and AST Total	90

**APPROVAL OF BIOLOGY ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE
[24-25-157]**

Prepared by

Jennifer Schramm, Faculty—Life Science
Timor Saffary, Dean—Science, Technology, Engineering and Math
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

House Bill 2998, passed in 2017, requested general education disciplines create efficient programs of study that transfer directly to public universities in a format called a Major Transfer Map (MTM). The Higher Education Coordinating Commission (HECC) adopted new MTM rules establishing Major Transfer Map Curriculum and Articulation Policies (CAPs). MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently from the participating Oregon community college into the chosen major at any Oregon public university.

To accommodate the extensive discipline specific course work required within 90 credits available in the MTM, these programs of study are not designed to overlay an AAOT degree. Instead, students will earn either an Associate of Science Transfer or Associate of Arts Transfer degree. These degrees involve completion of a Core Transfer Module (approximately 30 credits of general education applicable to any degree) as well as approximately 60 credits of additional work applicable to a bachelor's degree in the chosen discipline at all of the participating universities.

The statewide Biology Major Transfer Map will use the format of an Associate of Science Transfer (AST) degree.

Students who complete this AST in Biology should be able to satisfy the following outcomes:

1. Apply the process of science to biological phenomena.
2. Use quantitative reasoning to present evidence-based arguments.
3. Communicate an emerging understanding of the impact of scientific discovery and research on society.

It is recommended that the College Board of Education approve the Biology Associate of Science Transfer degree.

APPROVAL OF BIOLOGY ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE

Course No.	Course Title	Credit Hours
	Core Transfer Map Requirements	
MTH111Z	Precalculus 1: Functions	4-5
WR121Z	Composition 1	4
BI221Z	Principles of Biology: Cells	5
CH221Z	General Chemistry 1	4
CH227Z	General Chemistry 1 Lab	1
	Arts and Letters Courses (2)	8
	Social Science Courses (2)	8
	Cultural Literacy Course	4
	Core Transfer Map Total	30-35
	Other General Education Requirements	
WR227Z	Technical Writing	4
	Additional General Education Total	4
	Major Coursework Requirements	
BI222Z	Principles of Biology: Organisms	5
BI223Z	Principles of Biology: Ecology and Evolution	5
CH222Z	General Chemistry 2	4
CH223Z	General Chemistry 3	4
CH228Z	General Chemistry 2 Lab	1
CH229Z	General Chemistry 3 Lab	1
MTH112Z +	Precalculus 2: Trigonometry or higher	4
	Physics Sequence: PH201, PH202, PH203 (General Physics), OR PH211, PH212, PH213 (Physics for Engineering and Scientists)	12
	Physics Lab Sequence: PH214, PH215 and PH216	3
	Major Coursework Total	34
	Electives	11-17
	Biology AST Total	90

**APPROVAL OF SOCIOLOGY ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE
AND ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE
[24-25-158]**

Prepared by

Carlos Lopez, Program Chair—Sociology
R. Taylor, Dean—Business, Technology and Social Science
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

House Bill 2998, passed in 2017, requested general education disciplines create efficient programs of study that transfer directly to public universities in a format called a Major Transfer Map (MTM). The Higher Education Coordinating Commission (HECC) adopted new MTM rules establishing Major Transfer Map Curriculum and Articulation Policies (CAPs). MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently from the participating Oregon community college into the chosen major at any Oregon public university.

To accommodate the extensive discipline specific course work required within 90 credits available in the MTM, these programs of study are not designed to overlay an AAOT degree. Instead, students will earn either an Associate of Science Transfer or Associate of Arts Transfer degree. These degrees involve completion of a Core Transfer Module (approximately 30 credits of general education applicable to any degree) as well as approximately 60 credits of additional work applicable to a bachelor's degree in the chosen discipline at all of the participating universities.

The statewide Sociology Major Transfer Map will be offered in an Associate of Arts Transfer (AAT) degree and an Associate of Science Transfer (AST) degree.

Students who complete this AAT or AST in Sociology should be able to satisfy the following outcomes:

1. Apply the sociological imagination or other sociological approaches to explain how human experiences relate to social structures and/or cultures across time and space.
2. Analyze how social inequality and systems of power operate across institutions and social categories such as class, race and ethnicity, sex and gender, sexuality, age, etc.

It is recommended that the College Board of Education approve the Sociology Associate of Arts Transfer degree and the Sociology Associate of Science Transfer degree.

**APPROVAL OF SOCIOLOGY ASSOCIATE OF ARTS TRANSFER (AAT) DEGREE AND
ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE**

Course No.	Course Title	Credit Hours
	Core Transfer Map Requirements	
MTH105Z +	Math in Society or higher	4
WR121Z	Composition 1	4
	Arts and Letters Courses (2)	8
	Natural Science Lab Courses (2)	8
	Social Science Courses (2)	8
	Cultural Literacy Course	4
	Core Transfer Map Total	36
	Other General Education Requirements	
WR122Z or WR227Z	Composition 2 or Technical Writing	4
COMM111Z	Public Speaking	4
	Additional General Education Total	8
	Major Coursework Requirements	
SOC204Z	Introduction to Sociology	4
	Additional Sociology Courses (2), or ATH103 and one other Sociology Course (depending upon transfer institution)	8
	Major Coursework Total	12
	Other Requirements - AAT ONLY	
	Completion of world language or demonstrated proficiency: ASL213, JPN203, or SPN203	4-24
	Electives to reach 90 credits	
	Highly recommended: STAT243Z and additional Sociology Courses beyond the Major Coursework Requirements	10-34
	Sociology AAT and AST Total	90

Action-8
June 18, 2025

**APPROVAL OF COLLEGE POLICY—STUDENT SERVICES 5000 SERIES
#5230—HAZING POLICY
[24-25-159]**

Prepared by

Ryan West, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

The policy below was reviewed and approved electronically by Executive Team by unanimous consent on May 8, 2025, and shared with the Board of Education at the May 2025 meeting.

HAZING POLICY—POLICY #5230

The Hazing Policy has been reviewed and revised to comply with new federal and state anti-hazing laws.

For the above-noted policy, the new language is underlined, and the former language has been stricken through with lines through the text.

It is recommended that the College Board of Education approve policy #5230, Hazing Policy.



Student Services Series (5000)

Policy #5230

HAZING POLICY

Hazing is dangerous and demeaning to the individual targeted and contradicts Chemeketa Community College's mission statement. Therefore, any act deemed hazing under Oregon law, the Stop Campus Hazing Act, or this policy is strictly prohibited. No individual, student organization, club, team, or any other college-affiliated student group is permitted to plan, engage in, or condone hazing, on or off Chemeketa's owned and/or controlled property.¹

"Haze Hazing" means:^{2, 3}

Any intentional, knowing, or reckless act committed by a person (whether individually or in concert with other persons) against another person or persons, regardless of the willingness of such other person or persons to participate, that:

- 1) is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in a student organization; and
- 2) causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as physical preparation necessary for the participation in an athletic team), of physical or psychological injury, including:
 - a) ~~To subject~~ Subjecting an individual to whipping, beating, striking, branding, or electronic shocking, to place a harmful substance on an individual's body or to subject an individual to other similar forms of physical brutality;
 - b) ~~To subject~~ Causing, coercing, or otherwise subjecting an individual to sleep deprivation, exposure to the elements, confinement in a small space, extreme calisthenics, or other similar activity that subjects the individual to an unreasonable risk of harm or adversely affects the physical health or safety of the individual;
 - c) ~~To compel~~ Causing, coercing, or otherwise inducing an individual to consume food, liquid, alcohol, cannabis, controlled substances, or other substances that subject the individual to an unreasonable risk of harm or adversely affect the physical health or safety of the individual; ~~or~~
 - d) ~~To induce, cause or require~~ Any crime against another person that causes, coerces, or requires an individual to perform a duty or task that involves the commission of a crime criminal violation of local, State, Tribal, or Federal law, or an act of hazing

¹ Oregon Statutes 2019 HB2519 ORS 350.259

² ORS163.197

³ Stop Campus Hazing Act (Public Law No: 118-173)

Policy #5230

HAZING POLICY

(continued)

- e) Causing, coercing, or otherwise inducing another person to perform sexual acts; or
- f) Any activity that places another person in reasonable fear of bodily harm through the use of threatening words or conduct.

This policy is not intended to prohibit or sanction the following conduct:

- a) Customary public athletic events, contests, or competitions that are sponsored by the college; or
- b) Any activity or conduct that furthers the goals of a legitimate educational curriculum, a legitimate extracurricular program, or a legitimate military training program.

A student organization for purposes of this policy is defined as: an organization (such as a club, society, association, athletic team, club sports team, fraternity, sorority, band, or student government) in which two or more members are students, whether or not the organization is established or recognized by the institution.

Chemeketa encourages all members of the college community who believe that they have witnessed, experienced, or are aware of an act of Hazing conduct that violates this policy to report the violation to the Director of Student Conduct and Community Standards in the Student Affairs Office ~~Dean of Students~~. Individuals failing to intervene to prevent an act or failing to report an act may ~~also violate this policy~~ violate the Student Code of Conduct or the applicable employee handbook.

Chemeketa will provide annual training for students that sets forth the harmful effects of hazing and the relevant laws and college policies prohibiting hazing. Chemeketa will offer training to student organizations with information about ethical leadership, promotion of strategies for building group cohesion, and skill-building for bystander intervention.

Should the college become aware of hazing by a student organization or any of its members, the college may immediately suspend the organization or group pending an investigation into the allegations. Students and/or student organizations found responsible for violating this policy are subject to the full range of disciplinary sanctions. Allegations of hazing are resolved in accordance with the student Code of Conduct ~~conduct~~ process.

~~Students and/or student organizations found responsible for violating this policy are subject to the full range of disciplinary sanctions. For more information, refer to Chemeketa Community College Students Rights and Responsibilities.~~

Policy #5230

HAZING POLICY

(continued)

Annually, on or before December 31st each year, Chemeketa shall report to the legislature the number of hazing incidents reported and the number of hazing incidents investigated. Twice a year, Chemeketa will publish a Campus Hazing Transparency Report on the Chemeketa Community College website in accordance with the Stop Campus Hazing Act.

December 18, 2019

Adopted College Board of Education

Revised College Board of Education

**APPROVAL OF CONTRACT AWARD FOR YAMHILL VALLEY CAMPUS (YVC)
BUILDING 2 OREGON DEPARTMENT OF HUMAN SERVICES (DHS)
TENANT IMPROVEMENT
[24-25-160]**

Prepared by

P. Kevin Walther, Procurement Management Analyst
Aaron Hunter, Vice President/Chief Financial Officer

**YAMHILL VALLEY CAMPUS (YVC) BUILDING 2 DEPARTMENT OF HUMAN SERVICES (DHS)
TENANT IMPROVEMENT**

An Invitation to Bid (ITB) for the YVC Building 2 DHS Tenant Improvement construction project was advertised on the college's Procurement Services website and the OregonBuys website on May 8, 2025, and in the Daily Journal of Commerce on May 9, 2025. Bids were opened publicly and read aloud during the Bid Opening broadcasted live via Zoom immediately following the Bid Closing at 1:00 pm, June 12, 2025. Bids were received from the following contractors:

	<u>Base Bid</u>
Woodburn Construction CM/GC LLC, Woodburn, OR	\$5,489,000.00
Andy Medcalf Construction, Salem, OR	\$5,742,650.00
Todd Construction, Inc., Tigard, OR	\$5,806,000.00
Bremik Construction, Inc., Portland, OR	\$5,822,000.00
Creative Contracting, Inc., Boring, OR	\$5,852,750.65
First Cascade Corporation, Lake Oswego, OR	\$5,979,000.00
Gerding Builders, LLC, Corvallis, OR	\$6,163,826.00
Curt Faus Corporation, Lake Oswego, OR	\$6,200,090.51
Cedar Mill Construction Company, LLC, Tualatin, OR	\$6,219,100.00
2KG Contractors, Inc., Portland, OR	\$6,231,500.00
ARTIS, Portland, OR	\$6,298,415.00

It is recommended that the College Board of Education approve the award of the contract for the YVC Building 2 DHS Tenant Improvement construction project to Woodburn Construction CM/GC LLC, Woodburn, OR — the lowest responsible and responsive bidder, for a total contract award of \$5,489,000.00, contingent upon protests, if any, from unsuccessful Bidders and tenant approval.

MISSION • VISION • CORE THEMES • VALUES

MISSION *(Our purpose)*

Chemeketa provides opportunities for students to explore, learn, and succeed through quality educational experiences and workforce training.

VISION *(What is accomplished by carrying out our mission)*

Chemeketa will be a catalyst for individuals, businesses, and communities to excel in diverse and changing environments.

CORE THEMES *(Manifests essential elements of the mission and collectively encompass the mission)*

Academic Quality – Quality programs, instruction, and support services are provided to students.

Access – A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.

Community Collaborations – Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.

Student Success – Students progress and complete their educational goals.

VALUES *(How we carry out our work; desired culture; our beliefs)*

Collaboration – We collaborate to ensure purposeful, effective programs and services that support all students. We welcome diverse perspectives and encourage the free exchange of ideas.

Diversity – We are a college community enriched by the diversity of our students, staff, and community members. Each individual and group has the potential to contribute in our learning environment. Each has dignity. To diminish the dignity of one is to diminish the dignity of us all.

Equity – We promote a just and inclusive environment in which all individuals receive equitable support to reach their full potential. We do this through fair treatment, access, opportunity, and advancement for all, aiming to identify and eliminate barriers that have prevented the full participation of some groups.

Innovation – We innovate through reflection, analysis, and creativity. We design quality instruction, programs, and services to prepare students to meet the changing needs of our communities in a global society.

Stewardship – We act with personal and institutional accountability for the responsible use of environmental, financial, and human resources to meet the needs of current students without compromising the needs of future generations of students.



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Legend

- Bus Stop
- Charging Station
- E** Elevators
- Food
- Public Safety

Building directory on reverse side

Appendix-2 June 18, 2025

Building and Primary Function(s)

- 001 1st Floor: Bookstore
- 001 2nd Floor: Faculty Offices; Cooperative Work Experience
- 002 1st Floor: Advising & College Access Programs (CAMP, TRIO, Upward Bound); Chemeketa Completion Program; College Access; Information Center; Multicultural Center; Planetarium; Public Safety; Student Accessibility Services; Student Life; Veterans Resource Center
- 002 2nd Floor: Basic Navigator Needs; Business Services; Career Center; Counseling & Student Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; Intercultural Resource Center; President's Office; Procurement; Safe Haven; Student Affairs; Student Recruitment; Student Success Center; Title IX Office; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Academic Affairs; Classrooms; Computer Science Faculty; Math Hub; Math Faculty; Placement Assessment; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Grants; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms; Café 8
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; Chemeketa Press; Institutional Research & Reporting; Media Studio
- 009 2nd Floor: Library, Academic Support Center (Tutoring & Writing Centers); Student Computer Center; Study Rooms
- 012 Information Booth
- 014 Fire Programs
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development (ESOL, GED/ ABE, HEP, STEP Program); Information Technology; ICAP Program; STEP Program; TANF Jobs Program
- 033 Apprenticeship Programs
- 036 SOAR Program
- 037 Faculty Offices
- 038 Public Safety
- 039 Child Development Center
- 040 Facilities & Operations

- 041 Facilities & Operations; Shipping & Receiving
- 042 Genuine Foods Catering Kitchen; Taco Stand
- 043 Copy Center; Mail Room; Recycling
- 044 Facilities
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union
- 049 High School Partnerships; Mid-Willamette Education Consortium, Youth GED Options
- 050 Roberts at Chemeketa
- 051 Roberts at Chemeketa
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Pavillion; Chemeketa Market
- 062 Greenhouse

Area or Service—Building/Room

- Academic Affairs—3/272
- Academic Development (ESOL, GED/ABE, HEP, STEP Program; ICAP Program, TANF Jobs Program)—22/100
- Academic Support Center (Tutoring & Writing Centers)—9/Second Floor
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/230
- CCBI, Business Programming & ECE—1/204
- Chemeketa Cooperative Regional Library Service—9/136,130
- Chemeketa Online—9/106
- Chemeketa Press—9/105
- Cooperative Work Experience—1
- Copy Center—43
- Counseling Services—2/230
- Dental Clinic—8/101
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Executive Dean of Students—2/208
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- Foundation—5/264
- Genuine Foods—42
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- Information Technology—22/138
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Parking Permits—2/173 Public Safety
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—5/266

- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Affairs—2/208
- Student Center—2/179
- Student Clubs—2/176
- Student Computer Center—9/Second Floor
- Student Resources—2/230
- Student Success Center—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—9/Second Floor
- Vending Machine Refunds—1/First Floor
- Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/Second Floor

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Psychology, Life and Physical Science—8/221
- Liberal Arts & Social Sciences—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

Single Occupancy

- Building 2—First floor
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

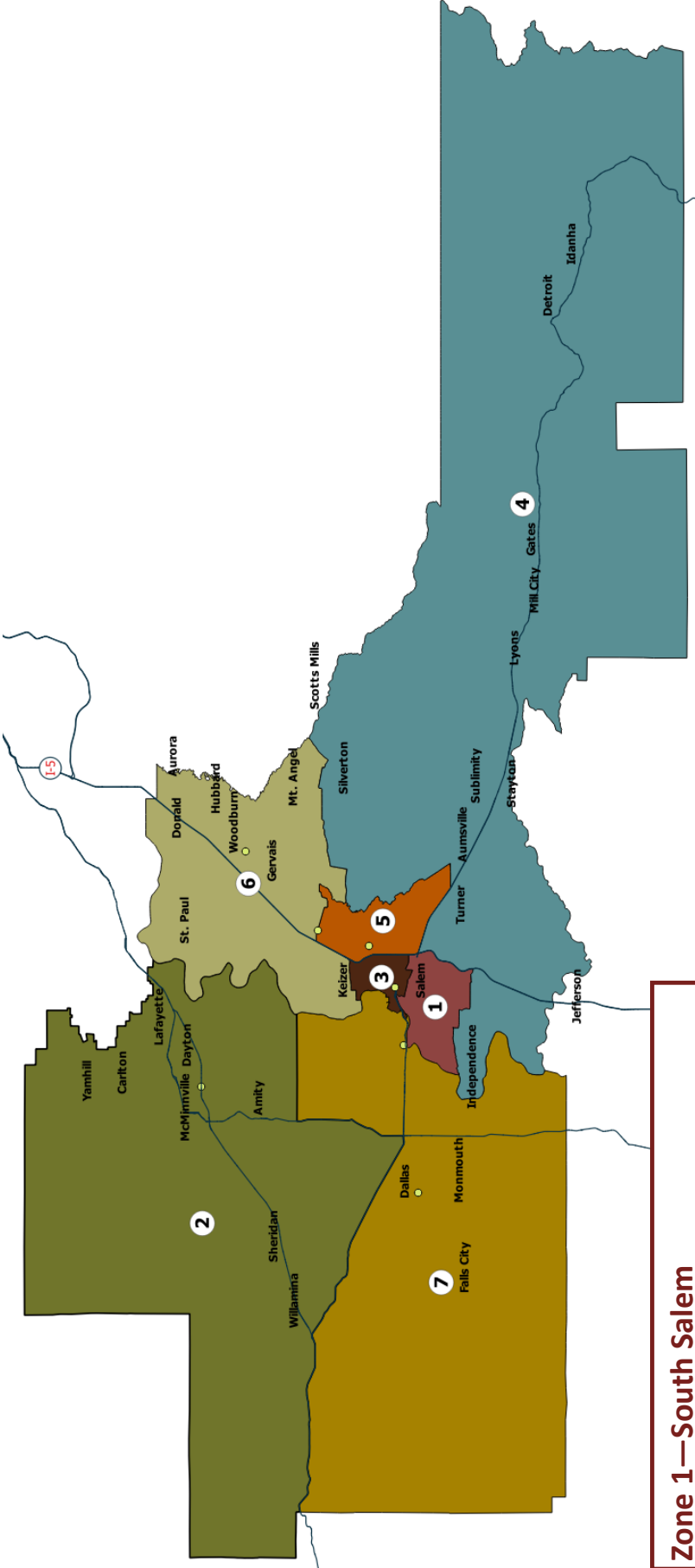
Lactation/Wellness Room

- Building 2—Room 181
- Building 5—Room 262
- Building 8—Room 1064
- Building 20—Room 815
- Building 22—106A
- Building 60—Room 815

Elevators

- Building 2
- Building 3
- Building 4
- Building 6
- Building 8
- Building 9

Chemeketa Community College Board Zone Boundary Maps and Descriptions



Zone 1—South Salem
Zone 2—Yamhill County
Zone 3—North Salem
Zone 4—South Marion County
Zone 5—East Salem
Zone 6—North Marion County
Zone 7—Polk County

Board Members

ZONE 1 Iton Udosenata
ZONE 2 Ron Pittman
ZONE 3 Neva Hutchinson
ZONE 4 Ken Hector, Chair 2024-2025
ZONE 5 Jackie Franke
ZONE 6 Diane Watson, Vice Chair 2024-2025
ZONE 7 Betsy Earls